

Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 2, 2013, at 5:00 p.m.

County Clerk, Pattie S. Bender, acting as Temporary Chairman, called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

District #1

Allen J. Balog
507 Tulip Lane
Three Rivers, MI 49093

District #2

Donald Eaton
31040 Findley Road
Burr Oak, MI 49030
P.O. Box 398, Sturgis, MI 49091

District #3

Rick Shaffer
19958 Crescent Beach Road
Three Rivers, MI 49093

District #4

Robin Baker
14936 Roberts Shores Drive
Constantine, MI 49042

District #5

John L. Dobberteen
400 S. Monroe
Sturgis, MI 49091

Also present were Judy West-Wing, Administrator/Controller, Joni Smith, Finance Director and Elishia Arver, Human Resource Director.

ELECTION OF CHAIRMAN

The Temporary Chairman stated that nominations were in order for Chairman.

Commissioner Shaffer nominated Commissioner John Dobberteen

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the nominations be closed and a unanimous ballot cast for Commissioner John Dobberteen for Chairman. Motion carried.

ELECTION OF VICE-CHAIRMAN

Chairman Dobberteen assumed the Chair and asked for nominations for Vice-Chairman.

Commissioner Eaton nominated Commissioner Baker
Commissioner Shaffer nominated Commissioner Balog

Clerk called the roll and Commissioner Baker received 3 votes and Commissioner Balog received 2 votes. Commissioner Baker was declared the winner.

MINUTES APPROVED

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the minutes for December 18, 2012 be approved. Motion carried.

AGENDA

It was moved by Commissioner Eaton and supported by Commissioner Baker that the agenda be approved. Motion carried.

COMMUNICATIONS

1. Letter from Lynda Molter, Re: Notice that her term of office on the Animal Control Advisory Board expired and she was not submitting application for another term.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

ALERT CENTRAL DISPATCH SOFTWARE CONTRACT
PROJECT CHANGE ORDERS

Ms. West-Wing recommended approval of the Alert Central Dispatch Software Contract change orders that will reduce the cost of the project from \$570,726.25 to \$550,882.85.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the Alert Central Dispatch Software Contract Project change orders be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

REVISE POLICY
MERS HYBRID PENSION PLAN

Ms. West-Wing stated that last month the Board approved the MERS Hybrid Pension Plan for the contract employees and is recommending that the same plan be approved for the non-contract employees. She stated that the labor contracts were approved with 6 year vesting for Defined Component only and MERS has since indicated that the DC vesting can be no more than 5 years (DB can be 6 years). A Letter of Understanding may be presented to the unions for approval or the language could be modified in the next contracts.

The plan is as follows:

THE FOLLOWING ST. JOSEPH COUNTY
POLICY CHANGE
WAS ADOPTED BY THE
ST. JOSEPH COUNTY BOARD OF COMMISSIONERS
ON JANUARY 2, 2013 (EFFECTIVE January 1, 2013)

POLICY: Retirement System.

Change: All new employees hired effective January 1, 2013 and eligible for County pension benefits shall be enrolled in the MERS Hybrid pension plan; current employees have six months to move to this plan, thereafter they cannot leave the defined benefit plan.

RETIREMENT PROGRAM

(Restated 10/17/2000) (Revised 3/4/2003, effective 1/1/2004)
(Revised 12/19/2006, effective 4/1/2007; Revised 01/02/13, effective 01/01/13)

Effective January 1, 2013 all new hires eligible for inclusion in the pension plan will be included in the Hybrid plan with a defined benefit multiplier of 1%, FAC 3, six (6) year vesting period and a defined contribution (DC) from the Employer of 1%, five (5) year vesting period. Current employees will have a window of six (6) months from January 1, 2013 to move from the current DB plan to this Hybrid plan. Thereafter employees will not be able to change to the Hybrid plan. (New 01/01/13)

* * * * *

Effective April 1, 2007 the St. Joseph County Employees' Retirement System was abolished with all assets and liabilities transferred to Municipal Employees' Retirement System of Michigan (MERS).

The purpose is to provide retirement and pension benefits for certain elected and appointed officers and employees of St. Joseph County except employees of the Commission on Aging who are covered under another pension program.

This plan is financed by contributions of the County and the employees. Eligible members are provided a membership application and member handbook at the time of employment or eligibility, if different. The handbook provides a general explanation of the program but does not provide an individual plan summary. A few of the current benefits are listed below:

- Normal retirement at age 60 with 8 years of credited service.
- Early retirement with permanent reduced benefit (pension is reduced ½ of 1% for every month under the age of 60) at age 50 with 25 years of credited service or age 55 with 15 years of credited service.
- Deferred retirement if you leave the employ of the County after qualifying for the plan.
- Disability retirement.
- Death benefit.
- Survivor allowance options.
- Effective April 1, 1999 the benefit multiplier was increased from 1.2% / 1.7% to 1.8%.
- Effective April 1, 1999 the previous 3% contribution made by the Employer but classified as an employee contribution was designated an Employer contribution, not available for employees to withdraw, other than through retirement as defined by the plan. Contributions made prior to April 1, 1999 may be withdrawn upon separation.
- Effective January 1, 2004 the benefit multiplier was increased from 1.8% to 2.0%.
- Effective January 1, 2004 employees began paying via pretax payroll deduction 2.0% of their wage toward the cost of the retirement benefit.
- Effective April 1, 2007 the employee pretax payroll contribution was reduced to 1.0% of their wage.

Beneficiary changes are to be reported to the Finance Department. These changes may result from a birth, death, marriage, divorce, etc.

Health insurance continuation is an option for retirees, spouse and dependents. Retiree pays 100% of the premium cost and there can be no break in coverage from the time employment ends and the employee begins drawing their monthly pension. Monthly premium must be paid by the 15th of the month for the next month. Failure to pay timely will result in coverage termination. This provision is not available for deferred members or retirees that have not continued their health coverage at the time their employment ended.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the MERS Hybrid Pension Plan be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

REVISE POLICY HEALTH INSURANCE PROGRAM

Ms. West-Wing recommended approval of the Health Insurance Program for the non-contract employees which is the same that was approved for all the contractual employees. The County is in compliance with P.A. 152 of 2011 which is the hard cap.

The program is as follows:

INSURANCE PROGRAM

(Revised 6/12/92; 6/1/95; 10/17/00; 3/4/2003 effective 1/1/04; 11/1/05 effective 1/1/06;
12/19/06 effective 1/1/07; 11/20/07 effective 1/1/08; 10/18/10 effective 1/1/11; **01/02/13 effective 01/01/13**)

(The Insurance program is stated in its entirety below. Changes are shown in **bold**.)

INSURANCE FOR FULL-TIME EMPLOYEES:

Health insurance, dental insurance, life insurance and short-term disability coverage begins sixty (60) calendar days from the date of full-time employment. New full-time employees will receive the required application(s) and coverage information for these benefits at the time they commence employment with the County. The completed applications must be returned to the Human Resource Department within thirty (30) days of the date of hire in order to begin coverage.

ACCESS TO HEALTH, DENTAL, OPTICAL INSURANCE FOR QUALIFIED PART-TIME EMPLOYEES AND COUNTY COMMISSIONERS:

Regular part-time employees are defined as those regularly scheduled and working 20 hours per week or more, AND receiving other benefits prorated such as accrual of sick, vacation, holiday leave, and pension benefits.

Effective January 1, 2007 regular part-time employees (as defined above) may purchase health, dental and optical coverage through the County's insurance program provided they personally pay 100% of the premium cost. The coverage would begin sixty (60) calendar days from the date of qualified regular part-time employment. The 60 day waiting period will be waived for employees that met the qualifications prior to November 1, 2006. All others shall wait sixty days from date of qualified employment.

New regular part-time employees (as defined above) will receive the required application(s) and coverage information for access to the health, dental and optical insurance at the time they commence employment with the County. The completed applications must be returned to the Human Resource Department within thirty (30) days of the date of hire in order to begin coverage.

If a regular part-time employee does not complete the application timely as stated above they cannot later apply until the annual enrollment for all employees is held, generally in October/November of each year for coverage effective January 1.

Premium payments shall be received in full by the Human Resource Department no later than the 15th of each month prior to the effective month. If the 15th is a Saturday, Sunday or holiday the payment must be received the last business day prior to the 15th. If payments are not received by this date, coverage will be canceled and the employee will not be allowed to re-enroll. For example: Payment must be received by January 15, 2013 for the month of February 2013.

If an employee no longer qualifies as a result of an employment status change, the coverage will terminate on the effective date of the employment status change.

County Commissioners shall have access to the health, dental and optical insurance benefits only under the same terms as above. This does not include access to any other benefits.

CAFETERIA PLAN FOR QUALIFIED EMPLOYEES:

The County provides a Cafeteria Plan under Section 125 of the IRS Code to qualified employees that offers a wide variety of insurance options and reimbursement savings accounts from which to choose. The employee must complete a Flexible Compensation Program Election Agreement that indicates the combination of benefits the employee chooses for the calendar year. This is an annual agreement between the employee and the County and is not renewable; therefore a new election agreement must be completed for each new calendar year. The election agreement is not an application for insurance.

EMPLOYEE INSURANCE PREMIUM CONTRIBUTIONS:

HEALTH INSURANCE: The County will pay health plan insurance premiums for full time employees (defined as regularly scheduled 35 hours/week or more), for single person, two person, or family coverage as follows:

Effective January 1, 2013 the Employer will provide up to 3 health plans for employees to pick from. The Employer will follow PA 152 of 2011 and pay the premium up to the maximum annual cap as determined by the state treasurer by October 1 for the succeeding calendar year. For 2013 the annual cap is \$5,692.50 single; \$11,385 two person; \$15,525 family. All expense exceeding the annual cap shall be paid by the employee via pretax payroll deduction each pay period. See the HR Department for the plan details of each of the plans available.

DENTAL INSURANCE: Effective January 1, 2010 and continuing until a different rate is negotiated the following dental premium employee contribution schedule shall be implemented:

Employees shall pay through pretax payroll deduction each pay period as follows:

Single coverage	14% of total annual premium cost
Two Person coverage	14% of total annual premium cost
Family coverage	14% of total annual premium cost

Dental Insurance: (Presently Blue Cross Blue Shield)

Class I Procedures	50%
Class II Procedures	50%
Annual Maximum	\$800

Life Insurance: (Presently Mutual of Omaha)

Death Benefit	\$15,000
Accidental Death and Dismemberment up to	\$15,000

Amounts are \$20,000 for Sheriff, Undersheriff,
Jail Administrator, Operations Administrator

Short Term Disability: (Presently Mutual of Omaha)

66.67% of Basic Weekly Earnings rounded to the next higher \$5.00, subject to a maximum of \$600.00 (effective 1/1/08) for up to fifty-two (52) weeks. Eligibility begins after a 30-calendar day elimination period.

Short Term Disability Terms and Conditions: (Approved 1/23/96; restated 10/17/00; revised effective 01/01/08)

- A. Employees eligible for sickness and accident insurance benefits are required to use this Coverage provided the prerequisite conditions are met. The benefit amount is 66.67% of regular gross weekly wages up to a maximum of \$600 per week (effective 1/1/08), commencing on the 31st consecutive day of absence for a maximum period of 52 weeks.
- B. Employees eligible for sick and accident insurance may use their accrued and banked sick leave thereby allowing the employee to be paid not more than one hundred (100%) percent of their normal pay while on sick and accident insurance, subject to the normal tax deductions. However, the above does not change the limitation of the continuation of Employer paid health insurance while an employee is receiving sick and accident insurance, which is a sixty (60) day (12 week) maximum.
- C. Sickness and accident leaves, with or without the coordination of accrued and banked sick leave, shall be considered non-compensated leaves. All fringe benefits such as, but not limited to, holiday pay, sick leave accumulation and vacation accumulation shall terminate when an employee is on sick and accident insurance coverage with the only exception being that health insurance shall continue for sixty (60) days.
- D. Under no circumstances will employees be allowed to combine benefits to receive more than 100% of their regular wages.
- E. This policy applies to all employees eligible for sickness and accident insurance coverage, including those covered by a bargaining agreement that is silent on the terms and conditions. (Employees that are members of POAM road deputies, corrections officers, COAM, FOP corrections sergeants and the Sheriff, Undersheriff, Jail Administrator, and Operations Administrator do not have this same benefit.)

Double Health/Dental Insurance Coverage:

A. Effective January 1, 2001, if an employee's spouse works for any St. Joseph County Court or the Board of Commissioners, they shall not be eligible for double health and dental insurance coverage. In addition, effective January 1, 2001 the opt out payment will no longer be available for new occurrences of both spouses working for St. Joseph County (such as a result of marriage of two employees or employment of spouse).

For those current situations prior to January 1, 2001 where both spouses are working for the County and one is receiving the \$1,000 per year opt out for health and \$100 per year opt out for dental, that will continue and effective January 1, 2001 the amount shall increase to \$2,000 per year for health. The dental opt out remains at \$100. Such payment shall be paid quarterly or annually at the employee's option.

B. Employees who are covered by health insurance from their spouse's Employer, other than St. Joseph County Courts or the Board of Commissioners, shall have the option to receive the \$1,000 noted above and under the same payment terms and conditions. Effective January 1, 2001 the amount shall increase to \$2,000 per year for health under the same payment terms and conditions. The dental opt out remains at \$100. That employee must sign an Employer supplied waiver form. Such employee assumes all risks if they later desire to re-enroll in the Employer's insurance plan including no coverage for preexisting conditions and a waiting period for open enrollment, etc.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the Health Insurance Program be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

ADDENDUM TO EMPLOYMENT AGREEMENT WITH LORI BARCZAK

Ms. West-Wing recommended approval of the Addendum to Employment Agreement with Lori Barczak establishing her annual salary at \$40,221.00 effective January 1, 2013.

It was moved Commissioner Shaffer and supported by Commissioner Eaton that the Addendum to Employment Agreement with Lori Barczak be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

ADDENDUM TO EMPLOYMENT AGREEMENT WITH PATRICIA KANE

Ms. West-Wing recommended approval of the Addendum to Employment Agreement with Patricia Kane, Jail Nurse, establishing her annual salary at \$71,640.00 effective January 6, 2013 through January 5, 2014.

It was moved Commissioner Baker and supported by Commissioner Eaton that the Addendum to Employment Agreement with Patricia Kane be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

ADDENDUM TO CONTRACT DEFENDER SYSTEM AGREEMENT

Ms. West-Wing recommended approval of an Addendum to the Contract Defender System Agreement to remove David Tomlinson, who is now the Probate Judge, from the Contract and adding Laurie Hines.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the Addendum to the Contract Defender System Agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

SET BOARD MEETING DATES

It was moved by Commissioner Baker and supported by Commissioner Balog that the Commission Meeting dates be set for the first and third Tuesdays of each month beginning at 5:00 p.m. Motion carried.

SET EXECUTIVE MEETING DATES

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the Executive Committee meeting dates be set for the Friday before each Commission meeting at 8:00 a.m. with two exceptions; the meeting normally scheduled for March 29th will be held on Thursday, March 28th and the meeting normally scheduled on November 29th will be held on Wednesday, November 27th. Motion carried.

COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES APPROPRIATION

RESOLUTION NO. 1-2013

Ms. West-Wing presented the following resolution:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Community Mental Health and Substance Abuse Services of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted \$257,268.00 plus an additional \$90,000.00 for Community Mental Health and Substance Abuse Services of St. Joseph County for 2013.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make the following quarterly transfers in 2013 to Community Mental Health and Substance Abuse Services of St. Joseph County: \$64,317.00 and \$22,500.00 around the first of the month for the months of January, April, July and October, 2013.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Resolution adopted.

DEPARTMENT OF HUMAN SERVICES APPROPRIATION

RESOLUTION NO. 2-2013

Ms. West-Wing presented the following resolution:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Department of Human Services and St. Joseph County Department of Human Services Child Care; and

WHEREAS, St. Joseph County has budgeted \$4,200.00 for 2013 Department of Human Services and \$200,000.00 for 2013 Department of Human Services Child Care.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make the following transfers in 2013: quarterly transfers in the amount of \$50,000.00 to VanBuren County for the Department of Human Services for Child Care on January 3, 2013 and around the first of April, July and October and quarterly transfers in the amount of \$1,050.00 to VanBuren County for the Department of Human Services around the first of March, June, September and December, 2013.

It was moved by Commissioner Eaton and supported by Commissioner Balog that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Resolution adopted.

COMMUNITY HEALTH AGENCY APPROPRIATION
RESOLUTION NO. 3-2013

Ms. West-Wing presented the following resolution:

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County is committed to supporting programs that provide access to appropriate health care services for low-income residents of St. Joseph County; and

WHEREAS, the Federal government has approved Michigan's Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which creates an "Indigent Care Agreements Pool" for hospitals qualifying for Medicaid Disproportionate Share ("DSH") payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Branch-Hillsdale-St. Joseph Health Plan; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

WHEREAS, Branch-Hillsdale-St. Joseph Health Plan's purposes include promoting, organizing, managing and administering programs to create a system for providing or arranging and paying for health care services in a cost effective manner for persons unable to pay for such health care services; and

WHEREAS, Branch-Hillsdale-St. Joseph Health Plan has entered into an Agreement with W.A. Foote Hospital d/b/a Allegiance Health and Hillsdale Community Health Center, requiring Branch-Hillsdale-St. Joseph Health Plan to operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

WHEREAS, both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State's portion pursuant to the Federal medical assistance percentage formula; and

WHEREAS, on October 4, 2005 the Board of Commissioners approved transferring a portion of the CHA appropriation to be sent to the State of Michigan as an intergovernmental transfer of public funds from St. Joseph County to be used as the State's share in claiming Federal match of Medicaid; and

WHEREAS, St. Joseph County has budgeted \$270,924 in 2013 to finance a portion of the Community Health Agency; and

WHEREAS, the State of Michigan has now determined that the maximum yearly amount of St. Joseph County funds shall be \$154,105 beginning with the January 2013 payment.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers to the State of Michigan no later than January 8th of \$77,052.50; no later than April 4th of \$38,526.25; and no later than July 4th of \$38,526.25; and quarterly transfers to CHA of \$29,204.75 on or around January 8th, April 4th, and July 4th with the last payment amount to be determined but this will not result in more than \$270,924 when combining the State of Michigan and CHA transfers for 2013.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Resolution adopted.

NOMINATIONS/APPOINTMENTS

Commission on Aging

It was moved by Commissioner Balog and supported by Commissioner Baker that Deb Leyes be nominated and appointed to the Commission on Aging to fill the At-Large vacancy and the term will expire June 30, 2013. Motion carried.

Transportation Authority

It was moved by Commissioner Baker and supported by Commissioner Shaffer that Charles Thompson and Bruce Zakrzewski be nominated and appointed to the Transportation Authority to fill vacancies and their terms will expire April 1, 2013. Motion carried.

COMMITTEE REPORTS

There were no reports of any committees as none of them met since the last Commissioners' Meeting.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

NEW HIRE:

Michelle N. Baker has been hired as Deputy District Court Clerk at \$13.46/hr. (Soltysiak system, grade 5, minimum) effective January 15, 2013.

Jeffery Hoffine has been hired as In-Home Services Chore Worker at \$9.72/hr. (COA system, grade 4, minimum) effective December 19, 2012.

MISCELLANEOUS:

Due to the redistricting of Board of Commissioners to five members, Larry Walton's term as County Commissioner ends December 31, 2012.

Due to the redistricting of Board of Commissioners to five members, Jerry Ware's term as County Commissioner ends December 31, 2012.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the personnel report be approved. Motion carried.

BILLS

Mrs. Smith presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State	\$ 1,637.29	\$
County Commission	186.68	6,041.26
Circuit Court	1,331.25	16,864.69

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
District Court	\$ 870.34	\$ 66,487.75
Friend of the Court	18,086.41	41,747.70
Probate Court	3,489.81	22,367.61
Juvenile Branch	14,013.14	29,963.00
Appeals Court	2,713.79	
Public Defender	38,750.00	
Administration		12,364.87
Elections	235.52	
Finance Department	737.40	10,939.02
County Clerk		27,088.38
Equalization Department	1,683.06	16,635.58
Human Resources	9,693.21	10,421.39
Geographic Information Systems		7,697.66
Prosecutor's Office	2,887.43	47,018.97
Register of Deeds		9,850.48
County Treasurer		16,534.36
Cooperative Extension		5,265.63
Information Technology	25,704.43	14,009.46
Buildings & Grounds	7,563.46	11,326.88
Courts Building Security		5,744.09
Drain Commission		4,667.56
Soil Erosion		2,011.99
Sheriff Department	9,092.65	109,017.50
Sheriff Reserves	418.50	
Jail & Turnkey	17,890.82	110,857.48
Planning Commission	250.00	
Plat Board		322.98
Emergency Services		8,067.02
Animal Control	1,921.04	10,300.10
Board of Public Works	719.86	505.21
Medical Examiners	4,358.66	
Child Care - Juvenile	119.02	
Department of Veterans' Affairs	3,720.00	
Veterans' Services	400.39	2,559.27
Utilities & General Services	55,160.16	
Total	\$ 223,634.32	\$ 626,677.89
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	695,717.10	
Parks & Recreation	2,026.60	5,389.11
Emergency 911 Service	105,956.20	80,604.07
Central Dispatch - Wireless	923.50	4,187.10
Meyer Broadway/Coon Hollow Park	1,355.60	2,752.66
Family Counseling	1,342.50	
Cade Lake Park	409.96	
EDC - Better Buildings for Michigan Grant	53,681.92	
Animal Shelter Donation Fund	35.00	
Victims' Rights Advocate Fund	16.50	4,131.20
Community Corrections Advisory Bd.	6,271.00	5,272.64
Community Corrections Program	1,641.95	
Local Corrections Officers Training Fund	636.00	

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Principal Residence Denial Fund	\$ 100.00	\$ 505.35
Commission on Aging	74,247.17	71,839.95
Child Care: Probate Court	26,742.87	11,578.79
Veterans' Trust Fund	4,708.78	
BPW #17 White Pigeon Sewer Project	219,180.33	
Forfeiture & Foreclosure Fund	2,812.85	
Tax Payment Fund	1,862.83	
Inmate Store	329.13	
Three Rivers Community Center	5,480.56	1,079.47
Long Lake Level Revolving	22.10	
Flexible Benefits Insurance Fund	<u>1,150.50</u>	
Total	\$ 1,287,795.57	\$ 222,836.79
 Grand Total	 \$ 1,511,429.89	 \$ 849,514.68
 General Fund Operating Expenditures		
Pre-Authorized	\$223,634.32	
Accounts Payable	<u>0.00</u>	
	\$223,634.32	
 General Fund Payroll Expenditures	 <u>\$626,677.89</u>	
	\$850,312.21	
 Other Funds Operating Expenditures		
Pre-Authorized	\$1,231,430.57	
Accounts Payable	<u>56,365.00</u>	
	\$1,287,795.57	
 Other Funds Payroll Expenditures	 <u>\$222,836.79</u>	
	\$1,510,632.36	
 Total Recorded for the Month	 \$2,360,944.57	

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Dobberteen thanked everyone for electing him as Chair and stated that he believes that this will be a challenging year.

He asked Ms. West-Wing to have her Secretary send out the current list of Committee Assignments so that all Commissioners can make their requests known to Chairman Dobberteen on which Committees that they would like to serve.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the Executive Committee would now be a "Committee of the Whole." Motion carried.

COMMISSIONER COMMENTS

Chairman Dobberteen stated that he felt that the Clerk should sit up on the dais. After discussion on the recording equipment it was determined that quotes should be sought on updating the equipment.

Commissioner Baker thanked the Commissioners for electing him as Vice-Chairman.

Commissioner Balog wished everyone a Happy New Year.

Commissioner Shaffer also wished everyone a Happy New Year and he is looking forward to this year.

ADJOURNMENT

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until January 15, 2013 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John L. Dobberteen, Chairman