

Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 2, 2007, at 5:00 p.m.

County Clerk, Pattie S. Bender, acting as Temporary Chairman, called the meeting to order.

The Invocation was given by Commissioner Pueschel.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

District #1
Eric Shafer
19524 Crescent Beach Road
Three Rivers, MI 49093

District #2
Gerald E. Loudenslager
23194 Van Resort Drive
Mendon, MI 49072

District #3
Michael D. Dunlap
17174 Woodside Lane
Three Rivers, MI 49093

District #4
Robin Baker
14936 Roberts Shores Road
Constantine, MI 49042

District #5
Monte Bordner
68730 County Farm Road
Sturgis, MI 49091

District #6
David J. Pueschel
66421 Sherman Mills Road
Sturgis, MI 49091

District #7
John L. Dobberteen
400 S. Monroe
Sturgis, MI 49091

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resource Director.

ELECTION OF CHAIRMAN

The Temporary Chairman stated that nominations were in order for Chairman.

Commissioner Bordner nominated Commissioner Robin Baker.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the nominations be closed and a unanimous ballot cast for Commissioner Baker for Chairman. Motion carried.

Chairman Baker thanked everyone for his election and stated that this Commission works well as a group.

ELECTION OF VICE-CHAIRMAN

Chairman Baker asked for nominations for Vice-Chairman.

Commissioner Dunlap nominated Commissioner Dobberteen.
Commissioner Loudenslager nominated Commissioner Shafer.

It was moved by Commissioner Bordner and supported by Commissioner Dobberteen that the nominations be closed. Motion carried.

A roll call vote was taken and 6 votes were tallied for Commissioner Dobberteen and 1 vote was tallied for Commissioner Shafer. Commissioner Dobberteen was declared elected as Vice-Chairman.

AGENDA

It was moved by Commissioner Dobberteen and supported by Commissioner Bordner that the agenda be approved. Motion carried.

MINUTES APPROVED

The Clerk stated that on page 259 under JAIL INMATE TELEPHONE CONTRACT that the contract is for 5 years and not 3 years.

It was moved by Commissioner Dobberteen and supported by Commissioner Dunlap that the minutes for December 19, 2006 be approved as amended. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Update, December 22, 2006.
2. Letter from the City of Three Rivers, Re: Notice of public hearing on January 3, 2007 to consider an Industrial Facilities Exemption Certificate to Core Tech 3.
3. Resolution from Livingston County, Re: Opposing HB 6391 (General Property Tax Act).
4. Minutes of the Department of Human Services Board meeting of November 27, 2006.
5. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of November 13, 2006.

It was moved by Commissioner Loudenslager and supported by Commissioner Bordner that the communications be accepted and placed on file. Motion carried.

SUPPORT FOR MSHDA GRANT APPLICATION FOR KEYSTONE PLACE

Kelli Tackett, Executive Director of Keystone Place, asked for the Board to support their application for a \$76,329 grant from the Michigan State Housing Development Authority for the shelter.

It was moved by Commissioner Dobberteen and supported by Commissioner Bordner that the Board support the MSHDA grant application for Keystone Place in the amount of \$76,329.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

SUPPORT FOR MSHDA GRANT APPLICATION FOR THE DOMESTIC ASSAULT SHELTER

Cathy Brown from DASC asked for the Board to support their application for a \$16,667 grant from the Michigan State Housing Development Authority for the shelter.

It was moved by Commissioner Bordner and supported by Commissioner Pueschel that the Board support the MSHDA grant application for DASC in the amount of \$16,667.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

SUPPORT FOR MSHDA GRANT APPLICATION FOR THE COMMUNITY HEALING CENTER

Michelle Heffner from the Community Healing Center asked for the Board to support their application for a \$4,166 grant from the Michigan State Housing Development Authority for the Community Healing Center.

It was moved by Commissioner Bordner and supported by Commissioner Loudenslager that the Board support the MSHDA grant application for the Community Healing Center in the amount of \$4,166.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

REVISIONS TO THE ST. JOSEPH COUNTY PARK ORDINANCE

Ms. West-Wing stated that the Park and Recreation Commission has approved 2 revisions to the Park Ordinance and are requesting approval from the Board of Commissioners. The changes are as follows:

- 1 - Chapter 2, #1 - Language removed regarding park hours at Mottville Dam boat launch which is not under the control of the Parks and Recreation anymore.
- 2 - Chapter 2, #4 - Revised language regarding hunting/trapping and nuisance wildlife management.

Ms. West-Wing stated that the Prosecuting Attorney has reviewed the changes.

It was moved by Commissioner Dunlap and supported by Commissioner Shafer that the revisions to the St. Joseph County Park Ordinance be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

SET FEE FOR CHECKS RETURNED FOR NON-SUFFICIENT FUNDS IN DISTRICT COURT

Ms. West-Wing stated that the District Court would like to begin accepting personal checks for traffic tickets but believes that there will sometimes be checks returned for non-sufficient funds and would like to charge \$25.00 for the returned checks. They will monitor this new policy over the next 3 months to see if they will expand it to other departments within District Court.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the fee for checks returned for NSF in District Court be set at \$25.00. Motion carried.

SET MEETING DATES FOR 2007

It was moved by Commissioner Dunlap and supported by Commissioner Bordner that the Board of Commissioners meet on the first and third Tuesday of each month at 5:00 p.m. with one exception that the April 17th meeting be changed to April 24th and the Executive Committee will meet on the Friday before the Regular Board Meetings at 8:00 a.m. with one exception that the March 30th meeting will be held on March 29th. Motion carried.

COMMUNITY HEALTH AGENCY APPROPRIATION
RESOLUTION NO. 1-2007

The following resolution was presented:

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County has budgeted \$383,772.00 in 2007 to finance a portion of the Community Health Agency; and

WHEREAS, on October 4, 2005 the Board of Commissioners approved quarterly transfers of \$50,375 of this appropriation to be sent to the Michigan Department of Community Health (DCH) to be used as leverage funds to capture additional federal funds to be used for services offered by the County Health Plan.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers to DCH of \$50,375 no later than January 9th, April 7th, July 7th, and October 6, 2007; and quarterly transfers to CHA of \$45,568 on or around January 9th, April 7th, July 7th, and October 6, 2007.

It was moved by Commissioner Bordner and supported by Commissioner Shafer that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

DEPARTMENT OF HUMAN SERVICES APPROPRIATION
RESOLUTION NO. 2-2007

The following resolution was presented:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Department of Human Services and St. Joseph County Department of Human Services Child Care; and

WHEREAS, St. Joseph County has budgeted \$39,200.00 for 2007 Department of Human Services and \$110,000.00 for 2007 Department of Human Services Child Care.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make the following transfers in 2007: \$110,000.00 for Department of Human Services Child Care on January 3, 2007 and quarterly transfers in the amount of \$9,800.00 for Department of Human Services around the first of March, June, September and December, 2007.

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

NOMINATIONS/APPOINTMENTS

Commission on Aging

It was moved by Commissioner Dobberteen and supported by Commissioner Bordner that the Commission on Aging nomination and appointment be tabled. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Dobberteen stated that the Law Enforcement Committee had not met.

Judiciary

Chairman Baker stated that the Judiciary Committee Meeting scheduled for January 10th is cancelled as 2 judges are out of town on that day.

Physical Resources

Commissioner Shafer stated that the Physical Resources Committee met today and stated that as a result of the budget work session(s) the Physical Resources Committee was charged to look at the request from Judge Middleton regarding the addition of a 2nd door into his chambers. The Committee supports Judge Middleton's request. The other issues that they were to investigate were the Buildings and Grounds capital requests and the Courts Building Security Camera. The Committee believes that the system should change to digital and that cameras in the parking lots be considered for 2008. Ms. West-Wing will get updated quotes.

Also, the Buildings and Grounds Diector will be submitting a new job classification for consideration.

SMART MEETING

Commissioner Bordner stated that there will be a SMART Meeting tomorrow at 9:30 a.m. at the Courthouse in Coldwater.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

POSITION ELIMINATED:

The employment of Richard Scott Ryder, Juvenile Division Director/Referee, will end effective January 12, 2007.

MISCELLANEOUS:

Mary DeBruyn-Towner will change from part-time Medical Enforcement Clerk to full-time Friend of the Court Account Clerk at \$12.44/hr. (Soltysiak system, grade 5, minimum) effective January 23, 2007.

It was moved by Commissioner Dobberteen and supported by Commissioner Pueschel that the personnel report be approved. Motion carried.

BILLS

Mr. Carey presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from Schools	\$ 1,399.00	\$
Appropriations	23,855.99	
County Commission	436.89	13,489.89

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Circuit Court	\$ 1,111.09	\$ 22,331.05
District Court	1,476.86	106,019.70
Friend of the Court	3,124.69	57,232.83
Jury Commission	96.36	
Probate Court	2,771.07	29,104.27
Juvenile Branch	11,014.24	66,292.41
Appeals Court	1,262.11	68.46
Administration		17,222.07
Finance Department	1,309.32	18,255.97
County Clerk	125.00	37,407.36
Equalization Department	-166.25	25,033.79
Human Resources		10,415.37
Geographic Information Systems	1,370.06	10,228.64
Prosecutor's Office	7,662.83	64,165.15
Central Services	10,279.58	9,834.13
Register of Deeds	1,000.00	20,842.92
County Treasurer	290.00	22,332.00
Cooperative Extension	507.64	12,539.67
Information Technology	3,590.01	17,685.46
Buildings & Grounds	7,176.31	24,258.59
Courts Building Security	49.98	7,724.96
Drain Commission		8,056.57
Sheriff Department	7,801.11	151,111.97
Sheriff Reserves	116.55	
Marine Patrol	390.00	
Jail & Turnkey	14,512.83	169,890.90
Planning Commission	11,230.68	
Emergency Services	70.06	7,908.25
Animal Control	1,422.88	15,760.41
Board of Public Works		955.26
Medical Examiners	450.00	
Child Care - Probate	8,669.64	1,033.99
Department of Veterans' Affairs	600.00	
Veterans' Services	438.42	834.34
Utilities & General Services	25,457.65	
Total	\$150,902.60	\$948,036.38

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 302,871.65	\$
Parks & Recreation	799.28	11,022.61
Emergency 911 Service	5,928.30	90,680.92
Central Dispatch - Wireless	147.55	6,241.75
Meyer Broadway/Coon Hollow Park	1,090.62	1,503.15
Friend of the Court		2,235.14
Family Counseling	337.50	
Cade Lake Park	363.77	
Waste Management Fund		
County Commission	7,765.05	
Resource Recovery Program		1,394.89
Traffic Safety Program Fund	22.46	
Economic Development Fund	14,189.13	6,271.48

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Register of Deeds Automation Fund	\$ 40.00	\$ 1,802.88
Victims' Rights Advocate Fund		5,425.23
Community Corrections Advisory Board	7,176.67	6,668.86
Community Corrections Program	1,980.00	
Drug Law Enforcement Fund	1,621.61	
Law Enforcement Fund	149.54	28,846.87
Secondary Road Patrol		14,864.73
Homeland Security Grant Fund	27,496.82	
Law Library Fund	1,113.92	
Principal Residence Denial Fund		1,019.85
Commission on Aging	34,465.97	65,516.01
Community Development Block Grant	560.32	
Department of Human Services	37,779.34	
Child Care - Probate Court	12,392.21	5,594.32
Child Care - Department of Human Services	27,456.36	
Veterans' Trust Fund	1,531.56	
Forfeiture & Foreclosure Fund	14,318.37	
Tax Payment Fund	1,695.75	
Inmate Store	294.08	
Three Rivers Community Center	1,713.73	1,125.42
Long Lake Level Revolving Fund	26.57	
Flexible Benefits Insurance Fund	6,142.73	
Total	<u>\$511,470.86</u>	<u>\$250,214.11</u>
Grand Total	\$662,373.46	\$1,198,250.49
General Fund Operating Expenditures		
Pre-Authorized	\$150,902.60	
Accounts Payable	<u>-0-</u>	
	\$ 150,902.60	
General Fund Payroll Expenditures	\$ 948,036.38	
Other Funds Operating Expenditures		
Pre-authorized	\$511,470.86	
Accounts Payable	<u>-0-</u>	
	\$ 511,470.86	
Other Funds Payroll Expenditures	\$ <u>250,214.11</u>	
Total Recorded for the Month	\$ 1,860,623.95	

It was moved by Commissioner Bordner and supported by Commissioner Pueschel that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Baker has previously distributed the different choices for routes for the U.S. 131 bypass. He would like to discuss this at the next work session as the Board of Commissioners as a whole will only receive one vote at the 131 meetings.

He thanked Commissioner Bordner for the waffle bake that he attended yesterday.

MISCELLANEOUS

Commissioner Shafer congratulated Chairman Baker on being elected as Chairman.

Commissioner Pueschel knows that Chairman Baker will do a good job as Chairman.

Commissioner Loudenslager congratulated Chairman Baker.

Commissioner Dunlap congratulated Chairman Baker.

Commissioner Bordner stated that he knows that Chairman Baker will keep the ball moving forward.

ADJOURNMENT

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the St. Joseph County Board of Commissioners adjourn until January 16, 2007 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Robin Baker, Chairman