

**LINDSAY OSWALD
ST. JOSEPH COUNTY CLERK
P.O. BOX 189
CENTREVILLE, MICHIGAN 49032
PHONE: (269)-467-5602
APPLICATION FOR A CERTIFIED COPY OF BIRTH
PLEASE PRINT EXCEPT FOR SIGNATURE**

Name: _____
(First) (Middle) (Last)

Place of Birth: _____ Date of Birth: _____
(City/Township/Village/County) (Mo) (Date) (Yr)

Is this person Adopted? (check one) ____ Yes ____ No ____ Not sure

Mother's maiden name: _____
(First) (Middle) (Last)

Father's Name: _____
(First) (Middle) (Last)

Are you the person named on the first line above? (check one) ____ Yes ____ No
If no, what is your relationship to the person named on the first line above?

Name of Requester : _____
Address of Requester: _____

Phone Number: _____ Driver's License Number: _____

Signature _____ Date: _____

Number of certified copies desired _____

**FEE SCHEDULE 1ST Certified Copy - \$13.00 Additional Copies - \$4.00 each
Money Order payable to: St. Joseph County Clerk
NO PERSONAL CHECKS**

A copy of your driver's license must accompany this request.

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OFFICE USE ONLY

RECEIPT #: _____ **FILE #:** _____

REQUESTER ID USED: _____

BIRTH CERTIFICATE--IDENTIFICATION REQUIREMENTS

Registrant and Parent(s) on Record

Must have one of the following:

- 1. State driver's license current or expired <1 year**
- 2. State ID card current or expired <1 year**
- 3. Unexpired U.S. Passport**
- 4. Unexpired Foreign Passport**
- 5. U.S. Military identification (dependent or veteran)**
- 6. Alternative documentation from Different Sources that Verify Name and Date of Birth**

Photo ID requirement: MCL 333.2891(3)

ALTERNATIVE DOCUMENTATION

One ID with supporting documents:

- 1. Employment photo ID with pay stub or W-2 form**
- 2. School/College ID with proof of enrollment**
- 3. Expired MI driver's license with vehicle registration or title, Bridge card, MI-Health card, probation documents, DD-214, an original copy of an Affidavit of Parentage**
- 4. Department of Corrections ID card with probation documents or discharge papers**

Two documents from listing below:

- 1. Expired driver's license from another state**
- 2. Expired PID from another state**
- 3. Unexpired state learner's permit**
- 4. Citizenship documentation**
- 5. U.S. selective service card**
- 6. Voter's registration card**
- 7. Unexpired pilot's license**
- 8. Department of Corrections identification card**
- 9. Secondary documentation: correspondence, bills, etc.**

UNACCEPTABLE SOURCES OF IDENTIFICATION

- 1. Social security card**
- 2. Documentation written in foreign language**
- 3. Picture id purchased online**
- 4. Pay check cashing id card**
- 5. Unconfirmed picture id**
- 6. Mexican matricula**
- 7. Personal affidavits**