

St. Joseph County

2014 BUDGET

ADOPTED BY THE BOARD OF COMMISSIONERS
DECEMBER 3 , 2013



Hoshel Canoe Park

ST. JOSEPH COUNTY MISSION STATEMENT

The mission of St. Joseph County government is to provide statutory and constitutional services in a fiscally responsible manner worthy of the dignity and respect of all county citizens.

Non-mandated services requested by citizens shall be evaluated and prioritized within the same context of fiscal responsibility and public trust. The basis for providing such services shall include, but not be restricted to: the safety and well-being of the public, the protection and improvement of natural resources, and the expansion of economic opportunities for all citizens.

St. Joseph County government, as stewards of people and resources, promotes equal opportunity for all, and hereby encourages the talents, creativity and leadership of all county employees in striving for prompt, courteous, respectful and efficient delivery of services.

TABLE OF CONTENTS

	<u>PAGE</u>
Memo from Administration	1
2014 General Appropriations Act - Resolution	4
2014 General Fund Services, Summary by Categories.....	6
2014 General Fund Revenues, Summary by Source.....	7
2014 General Fund Budgeted Revenues	8
2014 General Fund Expenditures, Summary by Uses.....	9
2014 General Fund Budgeted Expenditures, by Department.....	10
2014 Capital Budget	16
2014 Special Revenue Funds:	
Summary by Categories.....	19
Revenue and Expenditure Summaries	20
Wage Information:	
Elected Officials 2014 Annual Salaries	29
2014 Non-Contract Wage Ranges by Classification	
Non-Union Personnel on the Rye Scale.....	30
Non-Union Personnel on the Soltysiak Scale	32
Part Time Wage Scale.....	33
Michigan Planning Enabling Act Capital Improvement Program	34



COUNTY ADMINISTRATOR

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To: Board of Commissioners
From: J. Patrick Yoder, County Administrator
Date: December 3, 2013
Re: 2014 Final Budget

The final 2014 St. Joseph County budget totals \$27,803,617. This total is comprised of \$16,787,634 for the General Fund and \$11,015,983 for all other funds.

For comparison purposes, the final 2013 original budget totaled \$28,819,572. The 2013 total was comprised of \$15,152,227 for the General Fund and \$13,667,345 for all other funds. Historically the County budget has included an amount for the Road Commission. The amount included for 2013 was \$6,000,000. Upon consultation with the County's audit firm, it was determined that the Road Commission budget would not be included for 2014.

The increases from 2013 to 2014 are \$1,635,407 for the General Fund and \$3,348,638 for all other funds (adjusted for the removal of the Road Commission).

The primary reason for the General Fund increase is that a \$2,000,000 transfer has been budgeted from the General Fund to the County Facilities and Maintenance Fund. This transfer represents a need for the County to begin looking at the options to either replace or renovate the Courts Building. Without this transfer the General Fund budget would have decreased by \$364,593.

This \$2,000,000 transfer also impacts the change for all other funds and is a component of the \$3,348,638 increase. Other significant changes include:

- \$275,000 for the Community Development Block Grant. There was no 2013 budget.
- An increase in the Central Dispatch budget of approximately \$200,000.
- A decrease in the Economic Development Corporation budget of approximately \$187,000.
- An increase in the Forfeiture & Foreclosure Fund budget of approximately \$350,000.
- An increase in the Technology Improvement Fund budget of approximately \$75,000.

The remainder of the changes for all other funds is a combination of relatively minor increases or decreases in the thirty-four funds which comprise the "all other funds" total.

For purposes of comparison the reports included in the attached budget document present both the 2014 budget as well as the 2013 amended budget (as of 11/7/13).

Property taxes, which comprise the largest portion of General Fund revenue, are budgeted at \$8,642,000 for 2014. Based on conversations with Tony Meyaard, Equalization Director, property tax revenue was not increased from 2013 to 2014. When, beginning with the summer of 2005, legislators changed the collection of County operating taxes from December to July, it created a cash flow issue due to tax revenue now being collected 8 to 10 months into the current budget year. Because of this timing issue it is essential that a fund balance of \$5 million be maintained in order to fund monthly expenses for the first 8 months of the budget year.

State revenue sharing is budgeted at the State's projected amount \$1,098,195. This is an increase of approximately \$39,000 over 2013. Of the total \$219,639 is attributable to the County Incentive Program which requires that the County meet certain requirements in order to receive the funds. The County is fully participating in the Program and it is expected that we will receive the entire amount of the Incentives.

General Fund Departmental Revenues, as shown on page 8 of the attached budget document, have remained relatively stable. Differences of note are as follows:

- District Court revenues are projected to decrease from 2013 to 2014 by \$150,000.
- A new administrative charge, to the Central Dispatch Fund, of \$50,000 has been imposed.
- The Drain Commission & Soil Erosion Management departments have been combined.
- Department 390 includes \$2,000,000 from fund balance to be transferred to the County Facilities & Maintenance Fund; \$80,000 from the Principal Residence Denial Fund as a one-time transfer to close out the Fund; \$250,000 from the Forfeiture & Foreclosure Fund to use available funds which had accumulated from prior year's sales; and a change in the use of fund balance for operations from \$923,618 in 2013 to \$270,000 in 2014.
- The revenue and expenses of the Emergency Services Department have been moved to the Central Dispatch Fund.

General Fund appropriations to outside entities or other funds total \$1,201,449 for 2014 as compared to \$1,316,466 per the amended 2013 budget. The decrease of \$115,000 is attributable to a combination of changes. The most significant of those are:

- The appropriation to the Road Commission increased by \$121,000 from \$70,000 to \$191,000.
- There is no 2014 appropriation to the County's Child Care Fund. During 2013 the State restructured the financial oversight of the Department of Human Services' portion of the Child Care Fund. As a result of that restructuring the County received a reimbursement, in the amount of \$324,535, of previously appropriated but unspent funds. The Child Care Fund will use that reimbursement to fund its 2014 activities rather than an appropriation from the General Fund. It is anticipated that an appropriation may need to be made in 2015. The appropriation for 2011 was \$327,335, for 2012 \$333,935 and 2013 \$200,000.

Personnel costs, for all funds, total \$11,542,259. Of this amount \$9,635,421 is attributable to the General Fund and \$1,906,838 to all other funds. This total includes wages and all other personnel related costs including FICA, retirement, health & dental insurance; life, short term disability & workman's compensation insurance. The total represents an increase over 2013 of approximately \$166,000. For 2014 all wage schedules have been increased by 2%. Effective January 1, 2013 the County implemented the hard cap option of PA 153 of 2011. This caps the County's health insurance expense. The caps as budgeted for 2014 are \$15,976 for a full family, \$13,455 for two-person coverage and \$5,858 for a single person. This compares to \$15,525, \$11,385 and \$5,693 respectively for 2013.

Effective January 1, 2013 the pension benefit plan for all new employees (excluding the Sheriff's department union employees {POAM, COAM, FOP} and four administrative positions) is a Hybrid plan with a 1% defined benefit multiplier and a 1% defined contribution paid by the County. Current employees had the option to move from their defined benefit plan to the Hybrid. Four employees did so. MERS pension costs and contributions for 2014 are as follows:

- Sheriff Department union employees (POAM, COAM, FOP) – County expense capped at 11%, employees pay 10.42%
- Sheriff Department administrative employees (Sheriff, Undersheriff, Operations Administrator, Jail Administrator) – County expense 32.33%, employees pay 10.42%
- General Unit Defined Benefit Plan is closed due to the implementation of the Hybrid plan. Employees will continue to contribute 1%. The cost changes from a percentage of pay methodology to a monthly flat amount which totals \$28,236 annually.
- Hybrid Plan – County expense totals 5.69% of eligible wages. This is comprised of 4.69% for the defined benefit portion and 1% for the defined contribution portion. An employee contribution is voluntary.

One new position has been budgeted. A full time GIS Technician has been added to the Central Dispatch Wireless Fund. This position has a budgeted cost of \$53,294.

Capital expenditures totaling \$863,959 have been budgeted. The detail of those expenditures can be found beginning on page 16 of the attached budget documents. Of the total \$314,848 is attributable to the General Fund and \$549,111 to all other funds.

The Michigan Planning Enabling Act (PA 33 of 2008) requires County Planning Commissions, after adoption of a master plan, to annually prepare a capital improvements program of public structures and improvements. This is required unless the planning commission is exempted from this requirement (125.3865). On April 20, 2010 the Board of Commissioners approved an amendment to the St. Joseph County Planning Commission (Ordinance #4) and included in this amendment was language stating the County Administrator would annually prepare a capital improvement program. That has been done and is included in the attached budget documents.

ST. JOSEPH COUNTY
2014 GENERAL APPROPRIATIONS ACT
RESOLUTION NO. 13-2013

WHEREAS, Public Act 621 of 1978 otherwise known as the Uniform Budgeting and Accounting Act provides a system of unified procedures for the preparation and execution of budgets for units of local government; and

WHEREAS, the County Administrator/Controller has provided the recommended 2014 budget, as well as supporting documentation as required by Public Act 621; and

WHEREAS, it is the intent of the Board of Commissioners to provide for the solvency of County Fiscal Operations by adopting a General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to articulate policy relative to monitoring, maintenance accounting and implementation of the General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to continue its allocation for substance abuse services of 50% of the convention facility/liquor tax revenue; and

WHEREAS, the 2014 Budget is based on the intent of the Board of Commissioners to levy property tax millages as follows: County Operating 4.5482 (in July 2014), 9-1-1 .50, Commission on Aging .75, and County Road .9932; and

WHEREAS, the 2014 Budget has been apportioned to the various County departments in the categories of Total Personnel Services, Total Operating Expenditures, and Total Capital Expenditures; and

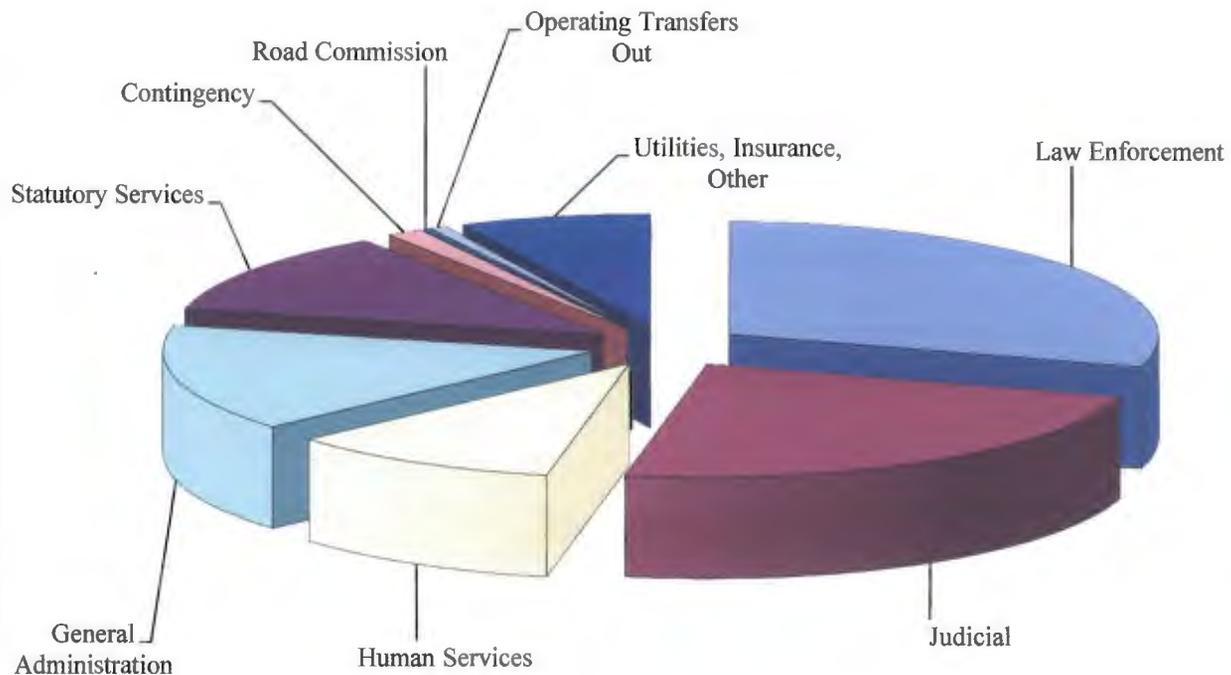
WHEREAS, the following County Budget Policy shall apply to the management of these categories:

Total Personnel Services (Wages and Fringe Benefits): Budgeted expenditures are predetermined by the Board of Commissioners. Permission of the Board of Commissioners is required for transfers to, from, or between line items within this category.

Total Operating Expenditures: Permission of the Board of Commissioners is required for transfers to or from line items within this category if the transfer is to or from a different category. Budgeted expenditures and transfers between line items within this category are at the discretion of management in accordance with the County Purchasing Policy. Commissioners have determined a list of approved dues that will be paid for 2014. Only those dues approved shall be paid from County funds.

Effective January 1, 2008 (amended 9/7/10) department managers and/or elected officials that desire to attend or have employees attend any training, conference or seminar out-of-state shall

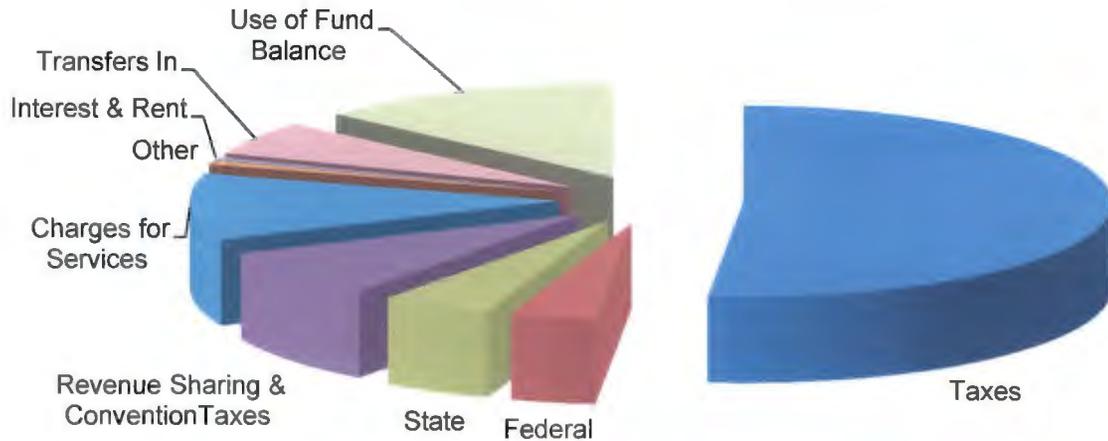
ST JOSEPH COUNTY GENERAL FUND SERVICES - 2014



<u>CATEGORY</u>	<u>2013 AMENDED BUDGET**</u>		<u>2014 FINAL BUDGET</u>	
Law Enforcement	4,639,641	30.61%	4,794,921	28.57%
Judicial	3,545,811	23.40%	3,579,174	21.32%
Human Services	1,034,278	6.83%	851,709	5.07%
General Administration	2,771,116	18.29%	2,786,186	16.60%
Statutory Services	1,894,056	12.50%	1,996,283	11.89%
Contingency	411,844	2.72%	-	0.00%
Road Commission	70,000	0.46%	191,000	1.14%
Operating Transfers Out	93,525	0.62%	2,000,000	11.91%
Utilities, Insurances, Other	691,956	4.57%	588,361	3.50%
Total General Fund Services	<u>15,152,227</u>	<u>100.00%</u>	<u>16,787,634</u>	<u>100.00%</u>

**As of 11/7/2013

ST JOSEPH COUNTY GENERAL FUND REVENUES - 2014



SUMMARY BY SOURCE

<u>CATEGORY</u>	<u>2013 AMENDED BUDGET**</u>		<u>2014 FINAL BUDGET</u>	
Taxes	8,654,622	57.12%	8,654,622	51.54%
Federal	644,750	4.25%	624,250	3.72%
State	780,658	5.15%	813,458	4.85%
Revenue Sharing/Cig/Convention Taxes	1,317,457	8.69%	1,382,749	8.24%
Charges for Services*	2,042,215	13.48%	1,882,190	11.21%
Other	127,167	0.84%	126,867	0.76%
Interest & Rent	54,650	0.36%	54,500	0.32%
Transfers In	607,960	4.01%	978,098	5.83%
Use of Fund Balance	923,618	6.10%	2,270,900	13.53%
Total Budgeted General Fund Revenues	<u>15,153,097</u>	<u>100.00%</u>	<u>16,787,634</u>	<u>100.00%</u>

*Includes licenses, fees, fines & other charges

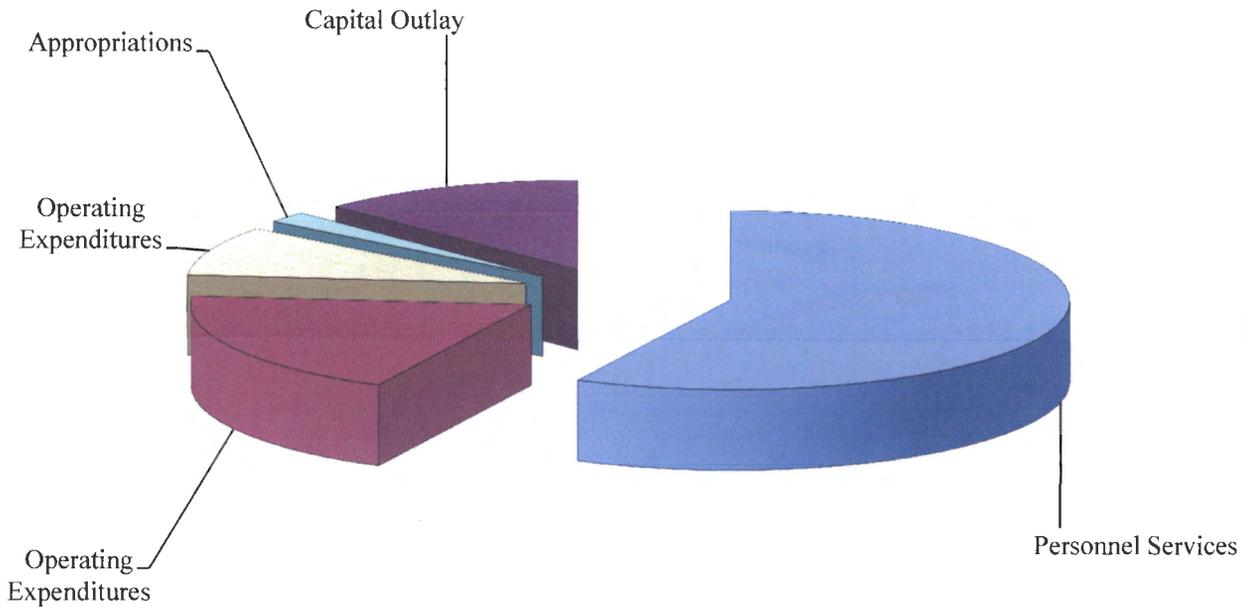
**As of 11/7/2013

GENERAL FUND BUDGETED REVENUES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
136-DISTRICT COURT	814,450	664,050
141-FRIEND OF THE COURT	802,100	797,100
148-PROBATE COURT	20,300	20,300
149-JUVENILE BRANCH	55,700	55,700
172-ADMINISTRATION		50,000
215-COUNTY CLERK	259,640	274,240
225-EQUALIZATION DEPT	105,200	134,200
226-HUMAN RESOURCES	31,600	4,100
227-GEOGRAPHIC INFORMATION SYSTEMS	23,650	12,650
229-PROSECUTORS OFFICE	750	750
236-REGISTER OF DEEDS	351,575	355,600
253-COUNTY TREASURER	2,080,693	2,134,707
257-COOPERATIVE EXTENSION	100	100
258-INFORMATION TECHNOLOGY	17,500	17,000
265-BUILDING & GROUNDS	3,000	3,000
275-DRAIN COMMISSION		17,000
280-SOIL EROSION MANAGEMENT	25,000	
301-SHERIFF DEPARTMENT	378,957	393,557
331-MARINE SAFETY PATROL	22,000	22,000
351-JAIL & TURNKEY	10,100	10,100
390-FUND BALANCE	923,618	2,600,900
400-PLANNING COMMISSION	108	108
426-EMERGENCY SERVICES	18,000	
430-ANIMAL CONTROL	142,000	158,200
682-VETERANS SERVICES	31,655	27,741
716-TAX REVENUE	8,642,622	8,642,622
728-ECONOMIC DEVELOPMENT	368,357	368,357
872-UTILITIES & GENERAL INSURANCES	<u>23,552</u>	<u>23,552</u>
 TOTAL GENERAL FUND BUDGETED REVENUES	 <u>15,152,227</u>	 <u>16,787,634</u>

**AS OF 11/7/13

ST JOSEPH COUNTY GENERAL FUND EXPENDITURES - 2014



SUMMARY BY USES

<u>CATEGORY</u>	<u>2013 AMENDED BUDGET**</u>		<u>2014 FINAL BUDGET</u>	
Personnel Services	9,543,045	62.98%	9,635,421	57.41%
Operating Expenditures	3,444,987	22.73%	3,205,377	19.09%
Appropriations	1,598,550	10.55%	1,502,949	8.95%
Capital Outlay	358,763	2.37%	329,660	1.96%
Transfers Out	207,752	1.37%	2,114,227	12.59%
Total Budgeted General Fund Expenditures	<u>15,153,097</u>	<u>100.00%</u>	<u>16,787,634</u>	<u>100.00%</u>

**As of 11/7/2013

GENERAL FUND BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
001-APPROPRIATIONS		
APPROPRIATIONS	1,297,050	1,201,449
101-COUNTY COMMISSION		
APPROPRIATIONS	1,500	1,500
PERSONNEL SERVICES	73,020	73,796
OPERATING EXPENDITURES	75,528	76,328
CAPITAL EXPENDITURES	<u>100</u>	<u>0</u>
TOTAL FOR 101-COUNTY COMMISSION	150,148	151,624
131-CIRCUIT COURT		
PERSONNEL SERVICES	225,694	245,217
OPERATING EXPENDITURES	54,852	57,330
CAPITAL EXPENDITURES	<u>28,256</u>	<u>0</u>
TOTAL FOR 131-CIRCUIT COURT	308,802	302,547
136-DISTRICT COURT		
PERSONNEL SERVICES	910,979	944,508
OPERATING EXPENDITURES	49,544	49,281
CAPITAL EXPENDITURES	<u>38,789</u>	<u>6,422</u>
TOTAL FOR 136-DISTRICT COURT	999,312	1,000,211
141-FRIEND OF THE COURT		
PERSONNEL SERVICES	668,475	686,065
OPERATING EXPENDITURES	55,798	63,203
CAPITAL EXPENDITURES	<u>4,167</u>	<u>2,025</u>
TOTAL FOR 141-FRIEND OF THE COURT	728,440	751,293
147-JURY COMMISSION		
PERSONNEL SERVICES	400	
OPERATING EXPENDITURES	<u>420</u>	<u>420</u>
TOTAL FOR 147-JURY COMMISSION	820	420
148-PROBATE COURT		
PERSONNEL SERVICES	268,009	288,878
OPERATING EXPENDITURES	34,490	39,590
CAPITAL EXPENDITURES	<u>18,452</u>	<u>2,500</u>
TOTAL FOR 148-PROBATE COURT	320,951	330,968

GENERAL FUND BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
149-JUVENILE BRANCH		
PERSONNEL SERVICES	444,292	446,976
OPERATING EXPENDITURES	236,064	234,429
CAPITAL EXPENDITURES	<u>1,100</u>	<u>2,000</u>
TOTAL FOR 149-JUVENILE BRANCH	681,456	683,405
151-DEPARTMENT OF CORRECTIONS		
OPERATING EXPENDITURES	750	750
167-APPEALS COURT		
PERSONNEL SERVICES	100	
OPERATING EXPENDITURES	<u>40,000</u>	<u>40,000</u>
TOTAL FOR 167-APPEALS COURT	40,100	40,000
169-PUBLIC DEFENDER		
OPERATING EXPENDITURES	466,000	470,000
172-ADMINISTRATION		
PERSONNEL SERVICES	164,866	153,667
OPERATING EXPENDITURES	1,165	1,165
CAPITAL EXPENDITURES	<u>150</u>	<u>0</u>
TOTAL FOR 172-ADMINISTRATION	166,181	154,832
191-ELECTIONS		
PERSONNEL SERVICES	400	3,230
OPERATING EXPENDITURES	<u>5,550</u>	<u>86,000</u>
TOTAL FOR 191-ELECTIONS	5,950	89,230
212-FINANCE		
PERSONNEL SERVICES	175,080	187,220
OPERATING EXPENDITURES	21,525	33,205
CAPITAL EXPENDITURES	<u>58,265</u>	<u>53,865</u>
TOTAL FOR 212-FINANCE	254,870	274,290
215-COUNTY CLERK		
PERSONNEL SERVICES	449,638	477,271
OPERATING EXPENDITURES	36,735	44,335
CAPITAL EXPENDITURES	<u>15,288</u>	<u>175</u>
TOTAL FOR 215-COUNTY CLERK	501,661	521,781

GENERAL FUND BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
225-EQUALIZATION		
PERSONNEL SERVICES	217,589	135,593
OPERATING EXPENDITURES	83,033	140,576
CAPITAL EXPENDITURES	<u>5,300</u>	<u>13,795</u>
TOTAL FOR 225-EQUALIZATION	305,922	289,964
226-HUMAN RESOURCES		
PERSONNEL SERVICES	153,354	184,643
OPERATING EXPENDITURES	186,750	186,360
CAPITAL EXPENDITURES	<u>9,000</u>	<u>4,000</u>
TOTAL FOR 226-HUMAN RESOURCES	349,104	375,003
227-GEOGRAPHIC INFORMATION SYSTEMS		
PERSONNEL SERVICES	129,178	144,266
OPERATING EXPENDITURES	5,285	15,335
CAPITAL EXPENDITURES	<u>150</u>	<u>0</u>
TOTAL FOR 227-GEOGRAPHIC INFO SYSTEMS	134,613	159,601
229-PROSECUTORS OFFICE		
PERSONNEL SERVICES	604,021	563,693
OPERATING EXPENDITURES	36,075	38,900
CAPITAL EXPENDITURES	<u>11,100</u>	<u>8,850</u>
TOTAL FOR 229-PROSECUTORS OFFICE	651,196	611,443
236-REGISTER OF DEEDS		
PERSONNEL SERVICES	157,411	165,013
OPERATING EXPENDITURES	<u>6,105</u>	<u>7,200</u>
TOTAL FOR 236-REGISTER OF DEEDS	163,516	172,213
242-SURVEYOR		
OPERATING EXPENDITURES	6,000	
TRANSFERS OUT		6,000
253-COUNTY TREASURER		
PERSONNEL SERVICES	260,353	268,556
OPERATING EXPENDITURES	4,780	5,530
CAPITAL EXPENDITURES	<u>250</u>	<u>0</u>
TOTAL FOR 253-COUNTY TREASURER	265,383	274,086

GENERAL FUND BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
257-COOPERATIVE EXTENSION		
PERSONNEL SERVICES	104,944	109,549
OPERATING EXPENDITURES	<u>131,289</u>	<u>135,364</u>
TOTAL FOR 257-COOPERATIVE EXTENSION	236,233	244,913
258-INFORMATION TECHNOLOGY		
PERSONNEL SERVICES	200,975	205,978
OPERATING EXPENDITURES	52,387	61,800
CAPITAL EXPENDITURES	55,200	34,550
TRANSFERS OUT	<u>20,000</u>	<u>20,000</u>
TOTAL FOR 258-INFORMATION TECHNOLOGY	328,562	322,328
265-BUILDING & GROUNDS		
PERSONNEL SERVICES	218,262	214,007
OPERATING EXPENDITURES	134,750	141,250
CAPITAL EXPENDITURES	<u>0</u>	<u>3,000</u>
TOTAL FOR 265-BUILDING & GROUNDS	353,012	358,257
266-COURTS BUILDING SECURITY		
PERSONNEL SERVICES	97,282	102,098
OPERATING EXPENDITURES	<u>2,410</u>	<u>2,410</u>
TOTAL FOR 266-COURTS BUILDING SECURITY	99,692	104,508
275-DRAIN COMMISSION		
PERSONNEL SERVICES	86,661	131,421
OPERATING EXPENDITURES	<u>6,010</u>	<u>10,365</u>
TOTAL FOR 275-DRAIN COMMISSION	92,671	141,786
280-SOIL EROSION MANAGEMENT		
PERSONNEL SERVICES	37,143	
OPERATING EXPENDITURES	<u>2,500</u>	
TOTAL FOR 280-SOIL EROSION MANAGEMENT	39,643	
301-SHERIFF DEPARTMENT		
PERSONNEL SERVICES	1,778,493	1,859,003
OPERATING EXPENDITURES	222,866	238,667
CAPITAL EXPENDITURES	61,488	90,932
TRANSFERS OUT	<u>88,227</u>	<u>88,227</u>
TOTAL FOR 301-SHERIFF DEPARTMENT	2,151,074	2,276,829

GENERAL FUND BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
306-SHERIFF RESERVES		
PERSONNEL SERVICES	7,531	7,484
OPERATING EXPENDITURES	<u>2,820</u>	<u>3,070</u>
TOTAL FOR 306-SHERIFF RESERVES	10,351	10,554
331-MARINE SAFETY PATROL		
PERSONNEL SERVICES	20,123	19,180
OPERATING EXPENDITURES	9,320	10,124
CAPITAL EXPENDITURES	<u>26,700</u>	<u>0</u>
TOTAL FOR 331-MARINE SAFETY PATROL	56,143	29,304
351-JAIL & TURNKEY		
PERSONNEL SERVICES	1,744,135	1,768,136
OPERATING EXPENDITURES	309,094	310,712
CAPITAL EXPENDITURES	<u>1,364</u>	<u>107,546</u>
TOTAL FOR 351-JAIL & TURNKEY	2,054,593	2,186,394
390-FUND BALANCE		
TRANSFERS OUT	93,525	2,000,000
400-PLANNING COMMISSION		
PERSONNEL SERVICES	3,000	3,230
OPERATING EXPENDITURES	<u>9,755</u>	<u>9,458</u>
TOTAL FOR 400-PLANNING COMMISSION	12,755	12,688
409-PLAT BOARD		
PERSONNEL SERVICES	162	
426-EMERGENCY SERVICES		
PERSONNEL SERVICES	56,614	
OPERATING EXPENDITURES	<u>15,557</u>	
TOTAL FOR 426-EMERGENCY SERVICES	72,171	
428-LIVESTOCK CLAIM		
OPERATING EXPENDITURES	500	
430-ANIMAL CONTROL		
PERSONNEL SERVICES	124,981	127,778
OPERATING EXPENDITURES	19,937	35,962
CAPITAL EXPENDITURES	<u>4,335</u>	<u>0</u>
TOTAL FOR 430-ANIMAL CONTROL	149,253	163,740

GENERAL FUND BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
441-BOARD OF PUBLIC WORKS		
PERSONNEL SERVICES	10,655	
OPERATING EXPENDITURES	<u>120</u>	<u>120</u>
TOTAL FOR 441-BOARD OF PUBLIC WORKS	10,775	120
648-MEDICAL EXAMINERS		
OPERATING EXPENDITURES	38,100	38,100
662-CHILD CARE - JUVENILE		
OPERATING EXPENDITURES	42,699	43,049
681-DEPARTMENT OF VETERANS AFFAIRS		
OPERATING EXPENDITURES	10,450	10,450
682-VETERANS SERVICES		
PERSONNEL SERVICES	27,667	25,927
OPERATING EXPENDITURES	<u>1,814</u>	<u>1,814</u>
TOTAL FOR 682-VETERANS SERVICES	29,481	27,741
728-ECONOMIC DEVELOPMENT		
APPROPRIATIONS	300,000	300,000
PERSONNEL SERVICES	65,957	64,802
OPERATING EXPENDITURES	<u>2,400</u>	<u>2,600</u>
TOTAL FOR 728-ECONOMIC DEVELOPMENT	368,357	367,402
872-UTILITIES & GENERAL INSURANCES		
PERSONNEL SERVICES	49,316	28,236
OPERATING EXPENDITURES	<u>642,640</u>	<u>560,125</u>
TOTAL FOR 872-UTILITIES & GENERAL INSURANCE	691,956	588,361
890-CONTINGENCY FUND		
OPERATING EXPENDITURES	<u>411,844</u>	<u>0</u>
TOTAL GENERAL FUND BUDGETED EXPENDITURES	<u>15,152,227</u>	<u>16,787,634</u>

**AS OF 11/7/13

St. Joseph County 2014 Capital Budget

Buildings & Grounds Department (265)	3,000
BENCHES, MATCHING EXISTING ONES	1,000
VACUUM SWEEPER FOR THE CUSTODIAL STAFF	1,000
NEW WELDER, WITH GAS SHIELDING.	1,000
County Clerk (215)	175
CHAIR FOR JOAN	175
District Court (136)	3,260
2ND DEHUMIDIFER FOR THE PROBATION DEPT OFFICE AREA	250
FASTER PRINTERS FOR COURTROOM C AND D	560
JUDGE MIDDLETON NEW CHAMBER CHAIR	350
NEW DIGITAL VOICE RECORDER FOR JUDGE/SECRETARY	450
NEW SHREDDER FOR MAGISTRATE'S OFFICE AREA	250
PROBATION OFFICERS-NEW GUEST OFFICE CHAIRS (6 TOTAL)	1,150
SCANNER FOR MAGISTRATE'S OFFICE	250
Equalization Department (225)	13,495
100' MEASURING TAPE (COM FIELDWORK)	35
BSA ASSESSING AND TAX .NET UPGRADE YEAR 4 OF 5	4,800
CAMERA (COM FIELDWORK)	300
CHAIR FOR CLERK	200
CHAIR FOR JAN	200
CHAIR FOR LYDIA	200
ELECTRONIC DISTO (COM FIELDWORK)	500
FLOATING ARCMAP LICENSE	6,500
IPAD TO CONDUCT COMMERCIAL FIELDWORK	600
NEW CAR SIGNS	160
Finance Department (212)	53,865
BS&A, INVOICE #091537, 2ND PAYMNT ON FINANCIAL PACKAGE	41,415
BS&A, INVOICE #091812, 2ND PAYMNT ON FINANCIAL PACKAGE	12,450
Friend of the Court (141)	1,525
MICHIGAN STATE 15" SEAL FOR REFEREE HEARING ROOM	203
3 CHAIRS - LISA Y, STACY G & MARY HESSLING MODEL BSX-VL531MM10	518
2 POLE KITS FOR REFEREE HEARING ROOM ITEM # 010302	314
STATE FLAG 3X5 ITEM 020798	49
US FLAG 3X5 ITEM 010183	46
TV - SANYO MODEL DP42841 WALMART - FOR SMILE PROGRAM	350
DVD PLAYER - SONY DVPSR510H - WALMART	45
Human Resource Department (226)	4,000
COPY MACHINE FOR DISTRICT COURT	4,000
Information Technology (258)	34,450
CISCO CALL MANAGER REPORTING AND ANALYSIS SOFTWARE	3,500
DELL R720 SERVER - REPLACEMENT FOR SJCMAN	6,000
HARD DRIVES FOR VIRTUAL SERVER HOSTS - 8 X 900GB	4,800
HP CP4525 3X500 SHEET FEEDER UPGRADE - FOR LRC	1,150
ICEWARP - 20 ADDITIONAL ACTIVESYNC LICENSES	100
ICEWARP - 20 ADDITIONAL DESKTOP CLIENT LICENSES	200
MICROSOFT WINDOWS SERVER 2012 - 4 LICENSES	3,000

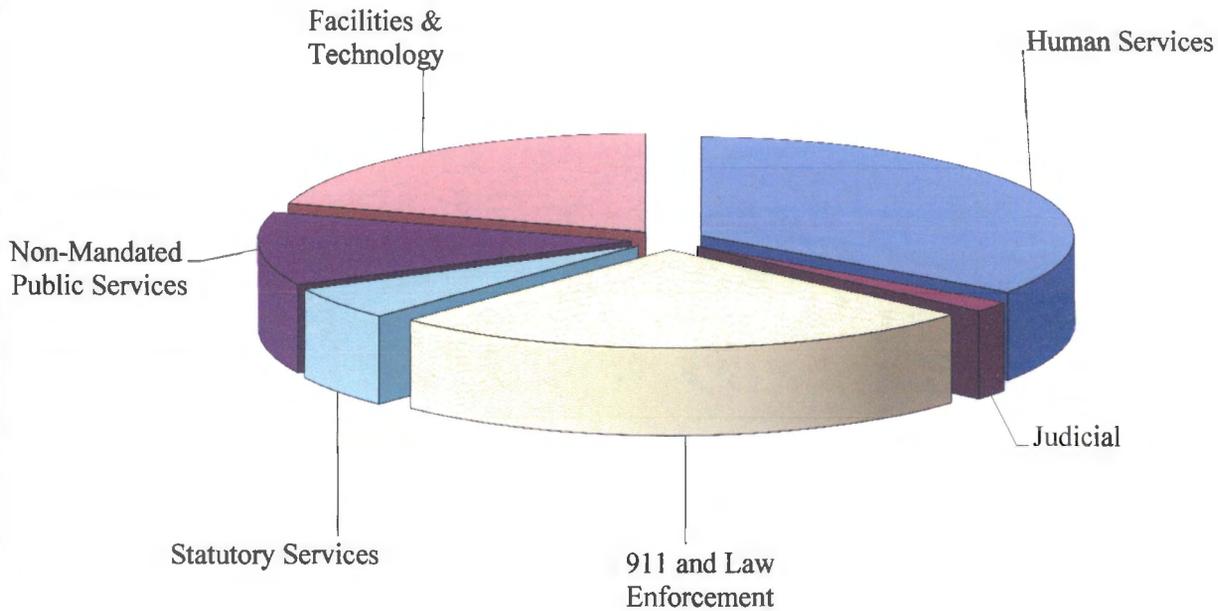
St. Joseph County 2014 Capital Budget

MISCELLANEOUS HARDWARE REPLACEMENT	4,500
MISCELLANEOUS SOFTWARE	1,200
PATCH MANAGEMENT SOFTWARE	3,500
TERMINAL SERVER LICENSE - 20 ADDITIONAL	1,500
THIRD SERVER RACK	500
CISCO 3000 SERIES 24 PORT GIGABIT SWITCH	4,500
Jail & Turnkey (351)	107,546
2- CHAIRS CUBE AND BOOKING REPLACE BROKEN CHAIRS	1,000
AIR CONDITIONING SYSTEM FOR CONTROL ROOM BY CUBE ALL MATERIAL AND LABOR	4,327
JAIL BUDGETARY SECURITY UPGRADE	100,000
MEDICAL WHEEL CHAIR NEED TWO PER MEDICAL STAFF	200
REFACE BOOKING COOUNTER TOPS REPAIR FRONT EDGE OF CABNETS	749
REINFORCEMENT OF 2 CELL DOORS	915
REPAIR METAL BUNKS WITH PIECES OF STEAL	355
Juvenile Court (149)	2,000
NEW DIGITAL RECORDING/TRANSCRIBING EQUIPMENT FOR REFEREE'S OFFICE HEARINGS	2,000
Prosecutor (229)	600
6 GUEST CHAIRS FOR OFFICES	600
Sheriff's Department (301)	90,932
2- EQUIPMENT CHANGE OVERS FROM CROWN VIC TO TAHOE 4,900 EACH	9,800
4X16 GREASE BOARD TO REPLACE OLD ONE IN CONFERENCE ROOM	700
4X8 GREASE BOARD TO REPLACE BAD ONE IN CONFERENCE ROOM	400
5- BULLET PROOF VESTS @ 700.00 PER VEST	3,500
7 CHAIRS TO REPLACE BROKEN CHAIRS IN INTERVIEW ROOM AND REPORT ROOM	1,400
DIGITAL RECORDERS FOR NEW SYSTEM 430 A PIECE NEED 20	8,600
DIGITAL TRANSCRIPTION SOFTWARE AND EQUIPMENT FOR 2 TYPIST 899	1,800
EPSON GT1500 SCANNER DETECTIVE SERGEANT	250
EQUIPMENT - DEFIBRILLATORS	2,018
LABOR AND MATERIAL FOR THE TAHOE CHANGE OVER	2,000
NEW PRINTER FOR THE SHERIFF'S OFFICE TO REPLACE OUTDATED ONE	250
SHREDDER 16 SHEET MICRO SHEDDER FOR REPORT ROOM	199
UPDATE FOR TOTAL CRASH STATION WITH TRAINING COSTS	1,725
TAHOE	53,940
12 CONFERENCE CHAIRS TO REPLACE BROKEN ONES	3,600
REPAIR COUNTER TOPS IN BOOKING ROOM	750
Cade Lake (217-751)	8,300
EZ DOCK FISHING AND BOAT DOCKS	6,000
SIGNAGE	500
NEW (ADDITIONAL) 14 FT X 48 INCH SILVAN JON BOAT FROM WILSON MARINE	1,800
Central Dispatch Fund (211-911)	278,700
APP ASSURE DATA BACK-UP SYSTEM: REPLICATION SERVER	3,000
AS NEEDED REPLACEMENT OF OUT-OF-WARRANTY DEAD DESKTOP MONITORS	1,000
AS NEEDED REPLACEMENT OF WEAK DELL MOBILE LAPTOP BATTERIES	300
CARRY FORWARD 2012 FUNDS FOR LOGGING RECORDER	25,000
CARRY FORWARD 2013 FUNDS FOR HOSTED TELEPHONY NETWORK	150,000
DENIED UPGRADE CABLING RUN BETWEEN CENTRAL DISPATCH AND ANNEX	3,000

St. Joseph County 2014 Capital Budget

DISPATCH CENTER CHAIR REPLACEMENT	4,000
INSTALL REPLACEMENT 100 KW NATURAL GAS GENERATOR	50,000
REPLACEMENT TABLET COMPUTERS (2)	1,000
AS NEED REPLACEMENT OF THERMAL PRINTERS FOR PATROL VEHICLES	1,400
MAP FLYOVER	40,000
Information Technology (636-258)	89,600
REPLACEMENT COMPUTERS FOR 7 DEPTS	89,600
Parks & Recreation Fund (208-751)	4,700
CHAINSAW HUSQ 455 RANCHER \$400 MAGIC CITY HARDWARE	400
LOADER FORKS FOR TRACTOR BUCKET FOR MOVING PICNIC TABLES, LOGS, PALLETS, ETC	550
SIDE TOOL BOXES FOR 2006 CHEVY TO REPLACE OLD SINGLE BOX IN FRONT OF BED	550
SIGNAGE	500
GENERATOR GENERAC GP 17,500KW MODEL # 5735, CADE LAKE	2,700
Prosecutors Office (265-229)	12,521
4- TASERS ONE FOR EACH SCAN MEMBER HOLSTER,CARTRIDGES,TASER	4,040
NEW DIGITAL MITTER TO REPLACE OUTDATED EQUIPMENT	7,775
REFURBISHING 2 SCBA PACKS DONATED BY FABIUS FIRE VALUE AT OVER 7000	706
ROD Automation Fund (256-236)	13,690
2 REPLACEMENT SCANNERS, THE PRICE WAS PER DAN WING	1,800
PLAT MAP CABINET	3,335
SOFTWARE FINESSE, BACK INDEXING PROJECT	8,555
Central Disp Wireless (212)	8,000
ADDITIONAL ARCGIS LICENSE FOR PROPOSED NEW FULL TIME GIS EMPLOYEE.	6,500
NEW COMPUTER FOR PROPOSED NEW FULL TIME GIS EMPLOYEE.	1,500
Building Additons & Improvements (406-253)	132,000
REPLACE THE JAIL W. PARKING LOT AND REPAIR AND SEAL ALL OTHER LOTS	75,000
TUCKPOINTING VARIOUS AREAS BOTH OLD AND NEW COURTS BUILDINGS	10,000
REPAIR NEW COURTHOUSE 2ND FLOOR CEILING FROM WATER DAMAGE	20,000
HISTORIC COURTHOUSE PLASTER REPAIR, 3RD FLOOR CEILINGS & WALL REPAIR	27,000
Meyer-Broadway/Coon Hollow Park	1,600
SIGNAGE	400
SNOW TUBES (ANNUAL REPLACEMENT SCHEDULE)	1,200
Grand Total	863,959

ST JOSEPH COUNTY SPECIAL REVENUE FUND SERVICES - 2014



SUMMARY BY CATEGORIES

<u>CATEGORY</u>	<u>2013 AMENDED BUDGET**</u>		<u>2014 FINAL BUDGET</u>	
Human Services	3,652,163	44.12%	3,821,110	34.69%
Judicial	197,347	2.38%	192,215	1.74%
911 & Law Enforcement	2,650,252	32.02%	2,838,040	25.76%
Statutory Services	232,529	2.81%	588,652	5.34%
Non-Mandated Public Services	1,409,811	17.03%	1,326,966	12.05%
Facilities & Technology	135,525	1.64%	2,249,000	20.42%
Total Budgeted Special Revenue Services	<u>8,277,627</u>	<u>100.00%</u>	<u>11,015,983</u>	<u>100.00%</u>

**As of 11/7/2013

SPECIAL REVENUES BUDGETED REVENUES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
208 - PARKS AND RECREATION	139,240	151,923
211 - CENTRAL DISPATCH		
Dept 426-EMERGENCY SERVICES		18,000
Dept 911-CENTRAL DISPATCH-E911	<u>1,387,012</u>	<u>1,575,510</u>
TOTAL 211 - CENTRAL DISPATCH	1,387,012	1,593,510
212 - CENTRAL DISPATCH--WIRELESS	212,000	196,000
213 - MEYER-BROADWAY/COON HOLLOW PARK	75,995	86,927
215 - FRIEND OF THE COURT	20,100	20,100
216 - FAMILY COUNSELING	6,000	6,000
217 - CADE LAKE PARK	57,089	60,407
227 - WASTE MANAGEMENT	212,750	212,750
232 - TRAFFIC SAFETY PROGRAM	36,000	36,000
244 - ECONOMIC DEVELOPMENT CORPORATION		
Dept 728-ECONOMIC DEVELOPMENT	406,125	341,700
Dept 732-BROWNFIELD REDEVELOPMENT 3	71,000	25,500
Dept 733-BROWNFIELD REDEVELOPMENT 4	158,000	81,000
Dept 734-ASSESSMENT MATCH FEES	<u>6,000</u>	<u>6,000</u>
TOTAL 244 - ECONOMIC DEVELOPMENT CORP	641,125	454,200
247 - COUNTY SURVEY & REMONUMENTATION	50,187	50,187
254 - ANIMAL SHELTER DONATION	3,500	8,500
256 - REGISTER OF DEEDS AUTOMATION	65,100	70,000
260 - VICTIMS RIGHTS ADVOCATE	62,820	62,820
261 - COMMUNITY CORRECTION ADVISORY BOARD	122,347	115,477
263 - ST. JOSEPH CTY-COMMUNITY CORR PROGRAM	42,000	43,138
264 - LOCAL CORRECTIONS OFFICER'S TRAINING	20,000	20,000
265 - DRUG LAW ENFORCEMENT	204,477	181,367
266 - LAW ENFORCEMENT		
Dept 301-SHERIFF DEPARTMENT	375,238	405,685
Dept 306-SHERIFF RESERVES	22,900	11,034
Dept 331-MARINE SAFETY PATROL	<u>7,500</u>	<u>6,620</u>
TOTAL 266 - LAW ENFORCEMENT	405,638	423,339
267 - SECONDARY ROAD PATROL	174,341	188,106
268 - HOMELAND SECURITY GRANT	85,300	74,234
269 - COUNTY LAW LIBRARY	6,900	7,500
270 - PRINCIPAL RESIDENCE DENIAL	11,767	80,000
273 - COMMISSION ON AGING		
Dept 667- MMAP	14,946	23,469

SPECIAL REVENUES BUDGETED REVENUES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
Dept 672-COMMISSION ON AGING	404,633	417,875
Dept 673- III C-1 PROGRAM	346,010	354,009
Dept 674- SENIOR COUNSELING	19,737	19,798
Dept 675- III C-2 PROGRAM	734,108	779,014
Dept 676- LOCAL HOME DELIVERY	42,080	26,119
Dept 679- TRANSPORTATION	97,509	76,764
Dept 685- CASE COORD./SUPPORT	60,682	63,952
Dept 686- DISEASE PREVENTION	60,593	37,104
Dept 687- CHORE	31,370	30,827
Dept 690- POS-WAIVER S	28,507	16,679
Dept 692- HOMEMAKING	295,677	306,426
Dept 693- IN-HOME RESPITE	99,712	74,220
Dept 694- LOCAL IN-HOME	18,695	21,224
Dept 695- SR. CENTER STAFF	90,866	125,136
Dept 698- HOME REPAIR	19,038	23,305
Dept 699-FAM.CAREGIVER SUPPORT	38,506	40,972
TOTAL 273 - COMMISSION ON AGING	2,402,669	2,436,893
274 - COMMUNITY DEVELOPMENT BLOCK GRANT		275,000
285 - SHERIFFS JUSTICE TRAINING	6,000	6,000
292 - CHILD CARE - JUVENILE		
Dept 662-CHILD CARE - JUVENILE	598,524	678,856
Dept 663-CHILD CARE - DHS	<u>550,000</u>	<u>340,000</u>
TOTAL 292 - CHILD CARE - JUVENILE	1,148,524	1,018,856
294 - VETERANS TRUST	15,000	15,000
406 - COUNTY FACILITIES MAINTENANCE	93,525	2,132,000
514 - FORFEITURE & FORECLOSURE	39,422	390,645
516 - TAX PAYMENT	389,359	389,359
546 - INMATE STORE	30,125	30,125
593 - THREE RIVERS COMMUNITY CENTER	69,315	62,620
636 - INFORMATION TECHNOLOGY IMPROVEMENT		
Dept 258-INFORMATION TECHNOLOGY	20,000	95,000
Dept 301-SHERIFF DEPARTMENT	<u>22,000</u>	<u>22,000</u>
TOTAL 636 - INFO TECHNOLOGY IMPROVEMENT	<u>42,000</u>	<u>117,000</u>
TOTAL SPECIAL REVENUES BUDGETED REVENUES	<u>8,277,627</u>	<u>11,015,983</u>

**AS OF 11/7/13

SPECIAL REVENUES BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
208-PARKS AND RECREATION		
PERSONNEL SERVICES	95,872	102,623
OPERATING EXPENDITURES	28,018	28,800
CAPITAL EXPENDITURES	<u>15,350</u>	<u>20,500</u>
TOTAL 208-PARKS AND RECREATION	139,240	151,923
211-CENTRAL DISPATCH		
Dept 426-EMERGENCY SERVICES		
PERSONNEL SERVICES		62,229
OPERATING EXPENDITURES		<u>13,742</u>
TOTAL Dept 426-EMERGENCY SERVICES		75,971
Dept 911-CENTRAL DISPATCH-E911		
PERSONNEL SERVICES	975,418	916,974
OPERATING EXPENDITURES	187,694	256,865
CAPITAL EXPENDITURES	199,400	277,700
TRANSFERS OUT	<u>24,500</u>	<u>66,000</u>
TOTAL Dept 911-CENTRAL DISPATCH-E911	<u>1,387,012</u>	<u>1,517,539</u>
TOTAL 211 - CENTRAL DISPATCH	1,387,012	1,593,510
212-CENTRAL DISPATCH--WIRELESS		
PERSONNEL SERVICES	76,877	132,107
OPERATING EXPENDITURES	115,123	55,893
CAPITAL EXPENDITURES	<u>20,000</u>	<u>8,000</u>
TOTAL 212-CENTRAL DISPATCH--WIRELESS	212,000	196,000
213-MEYER-BROADWAY/COON HOLLOW PARK		
PERSONNEL SERVICES	57,187	60,397
OPERATING EXPENDITURES	17,058	24,930
CAPITAL EXPENDITURES	<u>1,750</u>	<u>1,600</u>
TOTAL 213-MEYER-BROADWAY/COON HOLLOW	75,995	86,927
215-FRIEND OF THE COURT		
TRANSFERS OUT	20,100	20,100
216-FAMILY COUNSELING		
OPERATING EXPENDITURES	6,000	6,000
217-CADE LAKE PARK		
PERSONNEL SERVICES	22,244	21,307
OPERATING EXPENDITURES	28,345	29,700
CAPITAL EXPENDITURES	<u>6,500</u>	<u>9,400</u>
TOTAL 217-CADE LAKE PARK	57,089	60,407

SPECIAL REVENUES BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
227-WASTE MANAGEMENT		
OPERATING EXPENDITURES	70,050	64,032
TRANSFERS OUT	<u>142,700</u>	<u>148,718</u>
TOTAL 227-WASTE MANAGEMENT	212,750	212,750
232-TRAFFIC SAFETY PROGRAM		
OPERATING EXPENDITURES	36,000	31,531
APPROPRIATIONS	<u>0</u>	<u>4,469</u>
TOTAL 232-TRAFFIC SAFETY PROGRAM	36,000	36,000
244-ECONOMIC DEVELOPMENT CORPORATION		
Dept 728-ECONOMIC DEVELOPMENT		
OPERATING EXPENDITURES	406,125	341,700
Dept 732-BROWNFIELD REDEVELOPMENT 3		
OPERATING EXPENDITURES	71,000	25,500
Dept 733-BROWNFIELD REDEVELOPMENT 4		
OPERATING EXPENDITURES	158,000	81,000
Dept 734-ASSESSMENT MATCH FEES		
OPERATING EXPENDITURES	<u>6,000</u>	<u>6,000</u>
TOTAL 244 - ECONOMIC DEVELOPMENT CORP	641,125	454,200
247-COUNTY SURVEY & REMONUMENTATION		
OPERATING EXPENDITURES	48,537	48,537
TRANSFERS OUT	<u>1,650</u>	<u>1,650</u>
TOTAL 247-COUNTY SURVEY & REMON	50,187	50,187
254-ANIMAL SHELTER DONATION		
OPERATING EXPENDITURES	3,500	3,500
TRANSFERS OUT	<u>0</u>	<u>5,000</u>
TOTAL 254-ANIMAL SHELTER DONATION	3,500	8,500
256-REGISTER OF DEEDS AUTOMATION		
OPERATING EXPENDITURES	25,692	54,610
CAPITAL EXPENDITURES	<u>39,408</u>	<u>15,390</u>
TOTAL 256-REGISTER OF DEEDS AUTOMATION	65,100	70,000
260-VICTIMS RIGHTS ADVOCATE		
PERSONNEL SERVICES	59,740	57,983
OPERATING EXPENDITURES	3,080	4,637
CAPITAL EXPENDITURES	<u>0</u>	<u>200</u>
TOTAL 260-VICTIMS RIGHTS ADVOCATE	62,820	62,820

SPECIAL REVENUES BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
261-COMMUNITY CORRECTION ADVISORY BOARD		
PERSONNEL SERVICES	43,095	42,665
OPERATING EXPENDITURES	<u>79,252</u>	<u>72,812</u>
TOTAL 261-COMM CORR ADVISORY BOARD	122,347	115,477
263-ST. JOSEPH CTY-COMMUNITY CORR PROGRAM		
PERSONNEL SERVICES	50	
OPERATING EXPENDITURES	33,659	30,925
TRANSFERS OUT	<u>8,291</u>	<u>12,213</u>
TOTAL 263-COMMUNITY CORR PROGRAM	42,000	43,138
264-LOCAL CORRECTIONS OFFICER'S TRAINING		
OPERATING EXPENDITURES	10,000	10,000
TRANSFERS OUT	<u>10,000</u>	<u>10,000</u>
TOTAL 264-LOCAL CORR OFFICER'S TRAINING	20,000	20,000
265-DRUG LAW ENFORCEMENT		
OPERATING EXPENDITURES	123,926	128,846
CAPITAL EXPENDITURES	40,551	12,521
TRANSFERS OUT	<u>40,000</u>	<u>40,000</u>
TOTAL 265-DRUG LAW ENFORCEMENT	204,477	181,367
266-LAW ENFORCEMENT		
Dept 301-SHERIFF DEPARTMENT		
PERSONNEL SERVICES	336,603	364,760
OPERATING EXPENDITURES	34,637	37,040
TRANSFERS OUT	<u>3,998</u>	<u>3,998</u>
TOTAL Dept 301-SHERIFF DEPARTMENT	375,238	405,798
Dept 306-SHERIFF RESERVES		
PERSONNEL SERVICES	21,388	10,963
TRANSFERS OUT	<u>1,512</u>	<u>0</u>
TOTAL Dept 306-SHERIFF RESERVES	22,900	10,963
Dept 331-MARINE SAFETY PATROL		
PERSONNEL SERVICES	6,212	6,578
TRANSFERS OUT	<u>1,288</u>	<u>0</u>
TOTAL Dept 331-MARINE SAFETY PATROL	<u>7,500</u>	<u>6,578</u>
TOTAL 266 - LAW ENFORCEMENT	405,638	423,339
267-SECONDARY ROAD PATROL		
OPERATING EXPENDITURES	173,841	179,606
CAPITAL EXPENDITURES	<u>500</u>	<u>8,500</u>
TOTAL 267-SECONDARY ROAD PATROL	174,341	188,106

SPECIAL REVENUES BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
268-HOMELAND SECURITY GRANT		
PERSONNEL SERVICES	50,277	40,134
OPERATING EXPENDITURES	<u>35,023</u>	<u>34,100</u>
TOTAL 268-HOMELAND SECURITY GRANT	85,300	74,234
269-COUNTY LAW LIBRARY		
CAPITAL EXPENDITURES	6,900	7,500
270-PRINCIPAL RESIDENCE DENIAL		
PERSONNEL SERVICES	10,355	
OPERATING EXPENDITURES	1,412	
TRANSFERS OUT	<u>0</u>	<u>80,000</u>
TOTAL 270-PRINCIPAL RESIDENCE DENIAL	11,767	80,000
273-COMMISSION ON AGING		
Dept 667- MMAP		
PERSONNEL SERVICES	13,100	20,734
OPERATING EXPENDITURES	<u>1,846</u>	<u>2,735</u>
TOTAL Dept 667- MMAP	14,946	23,469
Dept 672-COMMISSION ON AGING		
PERSONNEL SERVICES	263,767	261,689
OPERATING EXPENDITURES	120,866	152,286
CAPITAL EXPENDITURES	<u>20,000</u>	<u>3,900</u>
TOTAL Dept 672-COMMISSION ON AGING	404,633	417,875
Dept 673- III C-1 PROGRAM		
PERSONNEL SERVICES	52,780	54,255
OPERATING EXPENDITURES	292,140	299,274
CAPITAL EXPENDITURES	<u>1,090</u>	<u>480</u>
TOTAL Dept 673- III C-1 PROGRAM	346,010	354,009
Dept 674- SENIOR COUNSELING		
PERSONNEL SERVICES	2,646	2,802
OPERATING EXPENDITURES	<u>17,091</u>	<u>16,996</u>
TOTAL Dept 674- SENIOR COUNSELING	19,737	19,798
Dept 675- III C-2 PROGRAM		
PERSONNEL SERVICES	235,697	246,252
OPERATING EXPENDITURES	486,436	525,362
CAPITAL EXPENDITURES	<u>11,975</u>	<u>7,400</u>
TOTAL Dept 675- III C-2 PROGRAM	734,108	779,014

SPECIAL REVENUES BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
273-COMMISSION ON AGING		
Dept 676- LOCAL HOME DELIVERY		
PERSONNEL SERVICES	9,396	6,813
OPERATING EXPENDITURES	32,139	19,096
CAPITAL EXPENDITURES	<u>545</u>	<u>210</u>
TOTAL Dept 676- LOCAL HOME DELIVERY	42,080	26,119
Dept 679- TRANSPORTATION		
PERSONNEL SERVICES	64,750	2,820
OPERATING EXPENDITURES	<u>32,759</u>	<u>73,944</u>
TOTAL Dept 679- TRANSPORTATION	97,509	76,764
Dept 685- CASE COORD./SUPPORT		
PERSONNEL SERVICES	38,966	58,725
OPERATING EXPENDITURES	18,516	5,227
CAPITAL EXPENDITURES	<u>3,200</u>	<u>0</u>
TOTAL Dept 685- CASE COORD./SUPPORT	60,682	63,952
Dept 686- DISEASE PREVENTION		
PERSONNEL SERVICES	39,792	16,072
OPERATING EXPENDITURES	<u>20,801</u>	<u>21,032</u>
TOTAL Dept 686- DISEASE PREVENTION	60,593	37,104
Dept 687- CHORE		
PERSONNEL SERVICES	20,994	21,842
OPERATING EXPENDITURES	9,376	8,985
CAPITAL EXPENDITURES	<u>1,000</u>	<u>0</u>
TOTAL Dept 687- CHORE	31,370	30,827
Dept 690- POS-WAIVER S		
PERSONNEL SERVICES	24,678	13,394
OPERATING EXPENDITURES	<u>3,829</u>	<u>3,285</u>
TOTAL Dept 690- POS-WAIVER S	28,507	16,679
Dept 692- HOMEMAKING		
PERSONNEL SERVICES	261,467	269,349
OPERATING EXPENDITURES	<u>34,210</u>	<u>37,077</u>
TOTAL Dept 692- HOMEMAKING	295,677	306,426
Dept 693- IN-HOME RESPITE		
PERSONNEL SERVICES	92,754	66,718
OPERATING EXPENDITURES	<u>6,958</u>	<u>7,502</u>
TOTAL Dept 693- IN-HOME RESPITE	99,712	74,220

SPECIAL REVENUES BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
Dept 694- LOCAL IN-HOME		
PERSONNEL SERVICES	15,681	18,567
OPERATING EXPENDITURES	<u>3,014</u>	<u>2,657</u>
TOTAL Dept 694- LOCAL IN-HOME	18,695	21,224
 Dept 695- SR. CENTER STAFF		
PERSONNEL SERVICES	61,657	82,660
OPERATING EXPENDITURES	28,009	42,226
CAPITAL EXPENDITURES	<u>1,200</u>	<u>250</u>
TOTAL Dept 695- SR. CENTER STAFF	90,866	125,136
 Dept 698- HOME REPAIR		
PERSONNEL SERVICES	9,399	15,537
OPERATING EXPENDITURES	<u>9,639</u>	<u>7,768</u>
TOTAL Dept 698- HOME REPAIR	19,038	23,305
 Dept 699-FAM.CAREGIVER SUPPORT		
PERSONNEL SERVICES	7,136	8,843
OPERATING EXPENDITURES	<u>31,370</u>	<u>32,129</u>
TOTAL Dept 699-FAM.CAREGIVER SUPPORT	<u>38,506</u>	<u>40,972</u>
TOTAL 273 - COMMISSION ON AGING	2,402,669	2,436,893
 274-COMMUNITY DEVELOPMENT BLOCK GRANT		
OPERATING EXPENDITURES		275,000
 285-SHERIFFS JUSTICE TRAINING		
OPERATING EXPENDITURES	6,000	6,000
 292-CHILD CARE-JUVENILE		
Dept 662-CHILD CARE - JUVENILE		
PERSONNEL SERVICES	186,612	188,766
OPERATING EXPENDITURES	<u>411,912</u>	<u>490,090</u>
TOTAL Dept 662-CHILD CARE - JUVENILE	598,524	678,856
 Dept 663-CHILD CARE - DHS		
OPERATING EXPENDITURES	<u>550,000</u>	<u>340,000</u>
TOTAL 292 - CHILD CARE - JUVENILE	1,148,524	1,018,856
 294-VETERANS TRUST		
OPERATING EXPENDITURES	15,000	15,000
 406-COUNTY FACILITIES MAINTENANCE		
CAPITAL EXPENDITURES	93,525	2,132,000

SPECIAL REVENUES BUDGETED EXPENDITURES
ST. JOSEPH COUNTY

	<u>2013 AMENDED BUDGET**</u>	<u>2014 FINAL BUDGET</u>
514-FORFEITURE & FORECLOSURE		
OPERATING EXPENDITURES	4,244	104,245
TRANSFERS OUT	<u>35,178</u>	<u>286,400</u>
TOTAL 514-FORFEITURE & FORECLOSURE	39,422	390,645
516-TAX PAYMENT		
TRANSFERS OUT	389,359	389,359
546-INMATE STORE		
OPERATING EXPENDITURES	28,125	30,125
TRANSFERS OUT	<u>2,000</u>	<u>0</u>
TOTAL 546-INMATE STORE	30,125	30,125
593-THREE RIVERS COMMUNITY CENTER		
PERSONNEL SERVICES	17,607	18,975
OPERATING EXPENDITURES	38,723	41,045
CAPITAL EXPENDITURES	<u>12,985</u>	<u>2,600</u>
TOTAL 593-THREE RIVERS COMMUNITY CENTER	69,315	62,620
636-INFORMATION TECHNOLOGY IMPROVEMENT		
OPERATING EXPENDITURES	41,044	27,400
CAPITAL EXPENDITURES	<u>956</u>	<u>89,600</u>
TOTAL 636-INFORMATION TECHNOLOGY IMPROVEM	42,000	117,000
TOTAL SPECIAL REVENUES BUDGETED EXPENDITURES	<u>8,277,627</u>	<u>11,015,983</u>

**AS OF 11/7/13

ELECTED OFFICIALS 2014 ANNUAL SALARIES
ST. JOSEPH COUNTY

County Commissioners (each)	\$7,344
Annual salary includes regular and special Board meetings	
Per Diem for all other meetings - \$50/half day and \$95/full day	
Circuit Court Judge	\$139,919.00
District Court Judge	\$138,272.00
District Court Judge	\$138,272.00
Probate Court Judge	\$139,919.00
Sheriff	\$72,715.00
Prosecuting Attorney	\$92,729
County Clerk/Register	\$71,135
County Treasurer	\$60,935
Drain Commissioner	\$52,958

Note: Judges are paid all or in part by the County. That portion not paid by the County is paid to the Judges directly by the State of Michigan. That portion paid by the County is reimbursed to the County through the Standardization program. The net cost to the County for Judges salaries is zero.

2014 Non-Contract Wage Ranges By Classification
 Non-Union Personnel on the Rye Scale
 Effective January 1, 2014 - 2% increase over 2013
 St. Joseph County

Pay Grade	Classifications	Minimum	Step 1	Step 2	Step 3	Step 4	Step 5
1 HOURLY VACANT		\$11.04 ---	\$11.55 4.6%	\$12.06 4.4%	\$12.62 4.6%	\$13.18 4.4%	\$13.75 4.3%
2 HOURLY Human Resource Secretary		\$11.92 ---	\$12.45 4.4%	\$13.06 4.9%	\$13.62 4.3%	\$14.24 4.6%	\$14.87 4.4%
3 HOURLY VACANT		\$12.95 ---	\$13.57 4.8%	\$14.15 4.3%	\$14.80 4.6%	\$15.48 4.6%	\$16.17 4.5%
4 HOURLY Deputy Drain Commissioner		\$14.09 ---	\$14.74 4.6%	\$15.38 4.3%	\$16.09 4.6%	\$16.81 4.5%	\$17.57 4.5%
5	Jud Sec/Ct Recorder - Circuit Ct Jud Sec/Ct Recorder - District Ct Jud Sec/Ct Recorder - District Ct Chief Dep Register of Deeds	\$31,824 ---	\$33,280 4.6%	\$34,799 4.6%	\$36,380 4.5%	\$38,002 4.5%	\$39,728 4.5%
HOURLY	Administrative Secretary - Sheriff	\$15.30	\$16.00	\$16.73	\$17.49	\$18.27	\$19.10
HOURLY	Executive Secretary - Administrator						
6	Office Manager - Prosecutor Chief Deputy Treasurer Chief Deputy Clerk	\$34,820 ---	\$36,400 4.5%	\$38,023 4.5%	\$39,749 4.5%	\$41,538 4.5%	\$43,452 4.6%
HOURLY	Central Dispatch Supervisor	\$16.74	\$17.50	\$18.28	\$19.11	\$19.97	\$20.89
7	IT Technician Dist Ct Magistrate/Judical Assoc Probate Register Computer Programmer Animal Control Director Dist Ct Probation Officer DC PO/Magistrate Dist Ct Probation Officer Buildings & Grounds Director	\$38,214 ---	\$39,937 4.5%	\$41,750 4.5%	\$43,612 4.5%	\$45,610 4.6%	\$47,699 4.6%
8	Deputy Equalization Director Deputy Central Dispatch Director G.I.S. Director Parks & Recreation Director	\$41,619 ---	\$43,497 4.5%	\$45,453 4.5%	\$47,534 4.6%	\$49,669 4.5%	\$51,935 4.6%

2014 Non-Contract Wage Ranges By Classification
 Non-Union Personnel on the Rye Scale
 Effective January 1, 2014 - 2% increase over 2013
 St. Joseph County

<u>Pay Grade</u>	<u>Classifications</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
9	FOC Customer Service Supervisor Circuit/Probate Court Administrator Emergency Service Coordinator Drain Commissioner Assistant Prosecuting Atty I	\$45,220 ---	\$47,276 4.5%	\$49,413 4.5%	\$51,625 4.5%	\$53,992 4.6%	\$56,434 4.5%
10	Central Dispatch Director Jail Administrator Operations Administrator Juv Casework Supervisor/Referee Human Resource Director Finance Director County Treasurer Information Technology Director Assistant Prosecuting Atty II Clerk/Register	\$48,819 ---	\$51,031 4.5%	\$53,346 4.5%	\$55,764 4.5%	\$58,286 4.5%	\$60,935 4.5%
11	District Court Administrator Undersheriff	\$52,757 ---	\$55,122 4.5%	\$57,643 4.6%	\$60,240 4.5%	\$62,968 4.5%	\$65,849 4.6%
12	Friend of the Court Chief Assistant Prosecuting Atty Juvenile Division Director/Referee Sheriff	\$58,286 ---	\$60,910 4.5%	\$63,661 4.5%	\$66,544 4.5%	\$69,578 4.6%	\$72,715 4.5%
13	Prosecuting Attorney	\$74,313 ---	\$77,680 4.5%	\$81,177 4.5%	\$84,857 4.5%	\$88,689 4.5%	\$92,729 4.6%

2014 Non-Contract Wage Ranges By Classification
 Non-Union Personnel on the Soltysiak Scale
 Effective January 1, 2014 - 2% increase over 2013
 St. Joseph County

Pay Grade	Classifications	Minimum	6 Months	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Maximum
2	Receptionist/Clerk - Jail	\$11.10	\$11.28	\$11.50	\$11.90	\$12.33	\$12.73	\$13.15	\$13.59	\$13.98	\$14.40
3	Typist/Accounting Clerk - Sheriff	\$11.62	\$11.85	\$12.08	\$12.52	\$12.94	\$13.38	\$13.86	\$14.28	\$14.70	\$15.15
4	None	\$12.59	\$12.81	\$13.08	\$13.56	\$13.99	\$14.45	\$14.93	\$15.40	\$15.87	\$16.36
5	Building Security Guard	\$13.73	\$13.99	\$14.28	\$14.78	\$15.29	\$15.79	\$16.31	\$16.82	\$17.33	\$17.88

Part Time Wage Scales

		Effective January 1st of:	
		<u>2013</u>	<u>2014</u>
County/Court employees:			
Temporary part-time			
	Minimum	\$7.75	\$7.91
	Maximum	\$9.50	\$9.69
<hr/>			
Sheriff's Department:			
	Part-time Road Patrol (24hrs/wk or <)	\$17.72	\$18.07
	Part-time Corrections Officer (24 hrs/wk or <)	\$15.61	\$15.92
	Part-time Court/Transport Officer	\$13.68	\$13.95
	Reserve Officers, per ride	\$9.75	\$9.95
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Marine Patrol (Season = approximately 1200 hours)			
County Program - Non Contractual			
	Part-time Marine Sargeant	\$17.30	\$17.65
	Part-time Marine Deputy	\$15.30	\$15.61
Fabius Township Contract			
	Part-time Marine Deputy	\$15.30	\$15.61
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Central Dispatch			
	Start - Trainee	\$12.25	\$12.50
	After completion of trainee period, as determined by the Director	\$14.50	\$14.79

The following policy is for placement of casual part-time dispatchers within the compensation system if offered a full time position:

- * Placement at six (6) month step only if at the time of full time employment the candidate has completed a minimum of twelve (12) months of employment and worked a minimum of 750 hours.
- * All fringe benefit earnings shall begin on the date of full time employment. No credit will be given for time served in a part-time capacity.

Note: Minimum wage \$7.40 effective 7/1/08

Michigan Planning Enabling Act Capital Improvements Program
To be included with the St. Joseph County 2014 Budget Documents

Background: The Michigan Planning Enabling Act (PA 33 of 2008) among other things requires County Planning Commissions after adoption of a master plan to annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement (125.3865).

On April 20, 2010 the Board of Commissioners approved an amendment to the St. Joseph County Planning Commission (Ordinance #4). Included in this amendment was the following language:

110. Powers and Duties:

A. The Commission shall have their powers and duties as set forth in P.A. 33 of 2008, as amended, being the Michigan Planning Enabling Act (MCL 125.3801 *et seq.*); except, the Commission shall be exempt from MCL 125.3865, the duty to prepare an annual capital improvements program of public structures and improvements. **The duty to prepare an annual capital improvements program, as specified in MCL 125.3865, is assigned to the St. Joseph County Administrator, separate from or as part of the annual budget, subject to final approval by the County Board of Commissioners.**

Section 125.3865 states in part: **“The capital improvements program shall show those public structures and improvements, in the general order of their priority, that in the [planning] commission’s judgment will be needed or desirable and can be undertaken within the ensuing 6-year period.** The capital improvements program shall be based upon the requirements of the local unit of government of all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.”

Beginning with the 2010 budget process department managers were asked to complete a Capital Improvement Form indicating their anticipated needs within the next six years for new buildings, building additions, park property, or other changes in current land usage.

If a Capital Improvement Form is received it does not reflect additional study or work performed on the requests. The fact that a Form is received is in no way an indication of support or validation of need or indication that the project will be completed. The receipt of a Form does *not* represent a list of priorities and does *not* imply that any project will be completed in the next 6 years. This process is undergone merely to meet the obligation of the Planning Commission Ordinance and PA 33 of 2008.

No Capital Improvement Forms were received for the 2014 budget cycle.